



# Outer South Community Committee

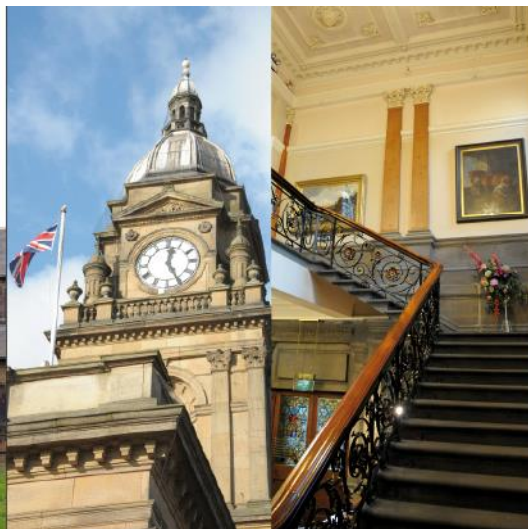
Ardsley & Robin Hood, Morley, Rothwell

**Meeting to be held in Northfield Community Centre, Northfield Place, Rothwell, LS26 0SL**

Monday, 11th March, 2024 at 4.00 pm

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus to other people

- |                |                           |
|----------------|---------------------------|
| M Foster       | - Ardsley and Robin Hood; |
| S Holroyd-Case | - Ardsley and Robin Hood; |
| K Renshaw      | - Ardsley and Robin Hood; |
| R Finnigan     | - Morley North;           |
| B Gettings     | - Morley North;           |
| A Hutchison    | - Morley North;           |
| W Kidger       | - Morley South;           |
| O Newton       | - Morley South;           |
| J Senior       | - Morley South;           |
| D Chapman      | - Rothwell;               |
| S Golton       | - Rothwell;               |
| C Hart-Brooke  | - Rothwell;               |





**Agenda Compiled By:** Andy Booth 0113 247 4325  
Governance Services Unit, Civic Hall, Leeds LS1 1UR  
**Head of Locality Partnerships** – Liz Jarmin 0113 37 89035

*Images on cover from left to right:  
Ardsley & Robin Hood - war memorial; St Michael's Church  
Morley - Morley Town Hall, exterior; Morley Town Hall, interior  
Rothwell – Jaw Bones; Rothwell Colliery*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 11 DECEMBER 2023</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 11 December 2023</p>	7 - 12
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>KING'S AWARD FOR VOLUNTARY SERVICE (KAVS) AND THE KING'S AWARD FOR ENTERPRISE (KAE) SCHEMES</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	13 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>LEEDS HOME UPGRADE GRANT (HUG) SCHEME</b></p> <p>To receive and consider the attached report of Climate, Energy and Green Spaces</p>	15 - 22
10			<p><b>OUTER SOUTH COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	23 - 42
11			<p><b>OUTER SOUTH COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	43 - 82
12			<p><b>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2024/2025</b></p> <p>To receive and consider the attached report of the City Solicitor</p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ol style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ol>	83 - 86

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## OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 11TH DECEMBER, 2023

**PRESENT:** Councillor O Newton in the Chair

Councillors D Chapman, R Finnigan,  
M Foster, B Gettings, S Golton, C Hart-  
Brooke, S Holroyd-Case, W Kidger and  
K Renshaw

**25 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

**26 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information on the Agenda.

**27 Late Items**

There were no late items.

**28 Declaration of Interests**

There were no declarations.

**29 Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors A Hutchison and J Senior.

**30 Minutes - 25 September 2023**

**RESOLVED** – That the minutes of the meeting held on 25 September 2023 be confirmed as a correct record.

**31 Matters Arising**

**RESOLVED** – That Councillor S Holroyd-Case be appointed as the Outer South Community Committee representative to the Corporate Parenting Board for the remainder of the 2023/34 Municipal Year.

**32 Open Forum**

A representation was made in relation to an incident that had occurred in Drighlington which required police attendance and other related incidents. LABAT and Housing had been involved with regards to these concerns. It

Draft minutes to be approved at the meeting  
to be held on Monday, 11th March, 2024

was reported that further information regarding the incident could not be made available as this was currently a live incident.

### **33 Outer South Community Committee Update Report**

The report of the Head of Locality Partnerships brought Members attention to work in which the Communities Team was engaged in based on priorities identified by the Community Committee.

Kimberly Frangos, Localities Officer presented the report.

Discussion included the following:

Children & Families – There had been planning for youth events with young people and the next Youth Summit would be held on 7 February 2024.

Two young people from Outer South had been selected as candidates for the Leeds Children’s Mayor and had attended Civic Hall to present their manifestos. Georgia of Drighlington Primary and Harrison of St Francis Catholic Primary, the selected candidates, were in attendance to present their manifestos.

Georgia’s focussed on mental health support for young people and Harrison’s focussed on inclusivity for those with special educational needs and disabilities. Members of the Committee congratulated Georgia and Harrison for their excellent work and achievements. It was proposed for them to present these at the Youth Summit and that the manifestos should be considered at the next meeting of the Health and Wellbeing sub-group and be shared with health partners.

Georgia Taylor of LASBAT updated the Committee on work done to tackle Anti-Social Behaviour across Outer South Leeds. It was hoped to establish regular meetings with Ward Members.

Inspector Lund updated on policing in Outer South. Discussion included the following:

- Staffing – there had been an increase in the number of Police Constables and there would soon be some new PCSOs.
- Use of electric scooters continued to be a problem.
- Thanks were expressed for the work which had targeted use of quad bikes at Sugar Hill.
- Details of the new NPT structures were requested.
- Concern regarding the theft of mobility scooters at Siegen Close and a request for temporary CCTV.
- Problems with businesses that had been targeted on Queen Street. There had been an arrest and there had also been arrests following the incident at Ramsdens.
- There had been a rise in hate crime following the tensions in Israel/Gaza.



- Problems with parking on pavements particularly around schools. Members were asked to report specific problem areas. PCSOs had enforcement powers to deal with this.
- Work with LASBAT and Housing to tackle nuisance with quad bikes.

Employment, Skills & Welfare – The Committee received a presentation from Esther Bissell and Fiona Chapel of the Life Long Learning Centre. Issues highlighted included the following:

- Members were asked for help in connecting the centre to people and groups who could make benefit of the offers provided by the centre.
- The centre focussed on providing opportunities for adults who maybe had not had the opportunity to study for a degree in the past.
- The learning hub was based within the University of Leeds and provided support for adults with a focus on community outreach.
- The centre worked with many different partners including colleges and local and voluntary organisations.
- Information could be provided regarding pathways to education as well as the provision of guidance and advice including how to get financial support.
- The centre provided regular open days and taster courses that were aimed specifically at adult learners.
- In response to questions it was reported that the centre worked with organisations to identify those not in education, employment or training (NEETs) and other hard to reach groups.

Members thanked Esther and Fiona for their presentation.

Health and Wellbeing – there would be a sub-group meeting in January 2024.

Concern was raised by Councillor Golton regarding the proposed Community Asset Transfer of Rothwell Council Offices. It was suggested that negotiation had been halted without explanation and the building had been subject to an accelerated disposal process. This had caused distress in the community and it was felt due regard and respect to other parties included NHS partners who had shown an interest in the building had not been given. It was proposed that the Community Committee demonstrated their concern with regard to this.

Chris Gosling, City Development attended the meeting to give the Committee an update on the proposed works at Morley Town Hall that would be funded through the Town Deal program. Key objectives included improvements to Alexandra Hall, improving accessibility to the building, a new café and interval bar. In response to questions, the following was discussed:

- There would be consultation with Town Hall users. It was asked that the Community Centre Sub-Group be updated and involved.
- Planning permission had not yet been sought.

- It was proposed to locate the new accessible entrance to the left hand side at the front of the building.
- The café would be located on the lower ground floor opposite Alexandra Hall.
- The upgrade of Alexandra Hall would enable the use for more events and concerts.
- The current estimate of costs for the scheme were higher than originally estimated and proposals would be tailored to fit within budget.

David Tooley, Housing Manager provided an update on housing issues in Outer South. Discussion included the following:

- Void properties – further information was requested on void levels.
- Lettings Policy Review – consultation would be held with Ward Members and tenants. Local Lettings Policies would be an integral part of the review.
- Due to funding changes Housing Advisory Panels would cease in March 2024. There would still be funds available towards local environment projects and a small capital budget. The tenant engagement role would still remain. Members requested details of any proposed staffing changes.
- Homelessness – there had been a rise partly due to a rise in no fault evictions. Members requested figures for Outer South.

#### **RESOLVED –**

- (1) That the report noted.
- (2) That the Executive Member for Resources and the Director of City Development be informed of the Committee’s concerns regarding the disposal of Rothwell Council Offices.

### **34 Outer South Community Committee Finance Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2023/24.

Kimberly Frangos, Localities Officer presented the report.

Members’ attention was brought to the following application for funding:

- Morley South Bins – Cleaner Neighbourhoods Team - £747.00 – Members were supportive of this application.

#### **RESOLVED –**

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following project be approved:
  - Morley South Bins - £747.00

Draft minutes to be approved at the meeting  
to be held on Monday, 11th March, 2024

- (3) That details of the projects approved by Delegated Decision be noted.
- (4) That monitoring information of funded projects be noted.
- (5) That details of the Youth Activities Fund be noted.
- (6) That details of the Small Grants Budget be noted.
- (7) That details of the Community Skips Budget be noted.
- (8) That details of the Capital Budget be noted.
- (9) That details of the Community Infrastructure Levy Budget be noted.

**35 Date and Time of Next Meeting**

Monday, 11 March 2024 at 1.30 p.m.

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**Report of: Liz Jarmin, Head of Locality Partnerships**

**Report to: Outer South Community Committee**

**Report author: Carl Hinchliffe, Community Committee Manager**

**Date: 11<sup>th</sup> March 2024**

**For discussion**

**Title: King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes**

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## **Purpose of report**

1. To provide the Outer South Community Committee with an update on the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

## **Main issues**

2. The verbal update to the Community Committee is to promote both the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.
3. The committee is asked for assistance in identifying groups/organisations who might qualify for the schemes and also exploring whether there are any ways the Lieutenancy can help the committee in the work they do with the local community.
4. There will be an opportunity for Elected Members to provide suggestions for their locality and to ask questions.

## **Recommendations**

5. The Outer South Community Committee is asked to note the verbal update and offer any questions, as well as recommendations regarding the King's Award for Voluntary Service (KAVS) and the King's Award for Enterprise (KAE) schemes.

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**Report of: Climate, Energy & Green Spaces**

**Report to: Outer South Community Committee**

**Report author: Robert Curtis, Programme Officer**

**Date : 1<sup>st</sup> March 2024**

**For discussion**

## **Title: Leeds Home Upgrade Grant (HUG) scheme**

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### **Purpose of report**

1. To provide the Outer South Community Committee with information on the Leeds Home Upgrade Grant (HUG) scheme.

### **Main issues**

2. The HUG scheme is available to private home owners and renters across Leeds who:
  - Do not have gas central heating.
  - Their home is Energy Performance Certificate band D or below.
  - They have a household income <£31,000 or live in one of the 3 lowest income decile areas.
3. The HUG scheme can provide a combination of the following:
  - Energy efficiency improvements
  - Low carbon heating
  - Microgeneration.
4. The HUG scheme is open to applications now and Everwarm are our contractors.
5. **Appendix 1** - HUG scheme presentation

### **Recommendations**

6. The Outer South Community Committee is asked to note the presentation and promote/make residents aware of the HUG scheme through its communication channels.

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# Home Upgrade Grant (HUG)

## Phase 2

Climate, Energy & Greenspaces  
Leeds City Council



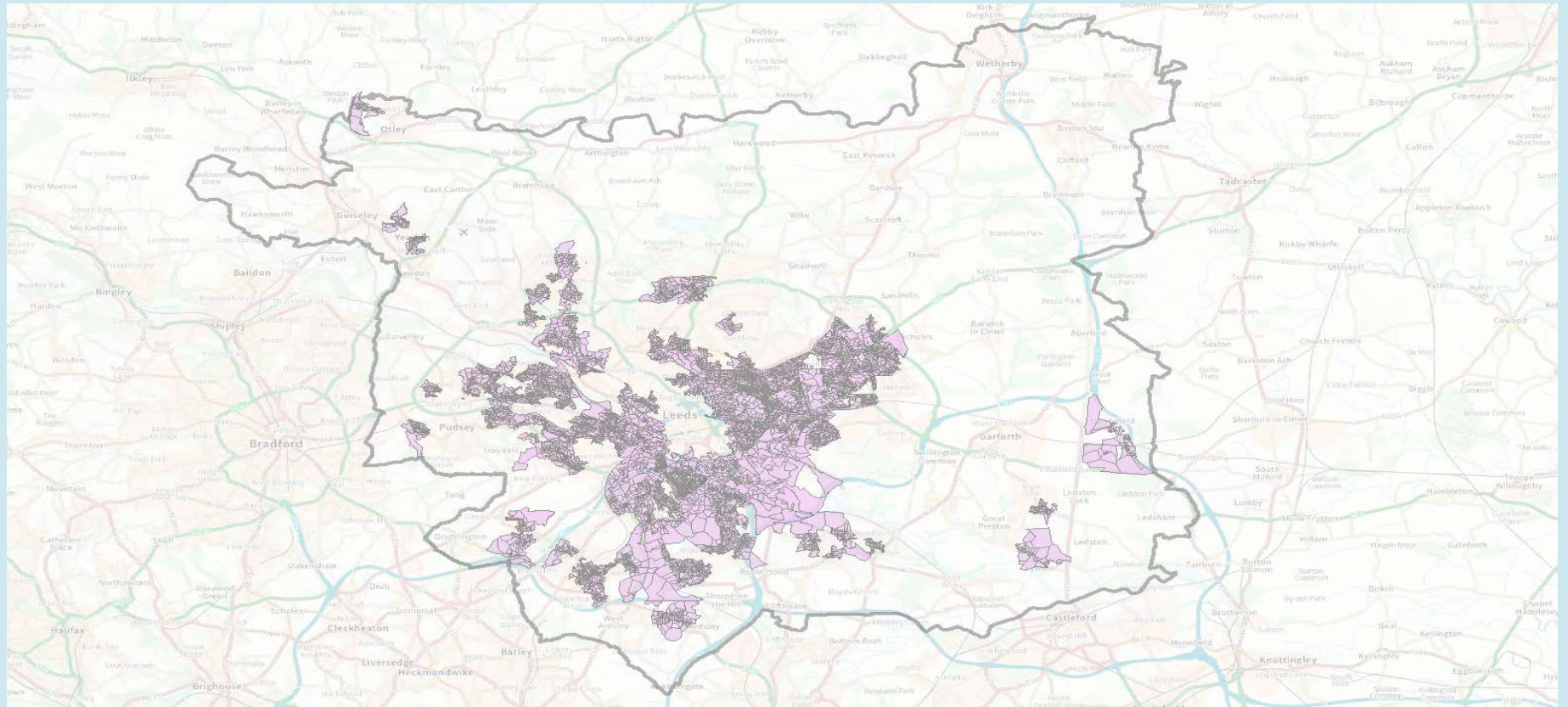
# HUG - Eligibility

- Leeds wide scheme for private homes
- Accessible to private rented - landlord pays a third of the total costs
- Non-gas centrally heated properties only
- Property should be EPC D and below (use this link to check - [Find an energy certificate – GOV.UK \(www.gov.uk\)](#))
- Combined household Income of tenant(s) <£31,000
- Else, if they live in a Index of Multiple Deprivation Area within Income Deciles 1-3, no income assessment required (we can check this).





# IMD Areas – Income Deciles 1-3



# Scheme Process

- Your eligibility for the scheme will be confirmed.
- A retrofit survey will be undertaken to understand the improvements needed for your home.
- Technical surveys will be undertaken for the improvements.
- The improvements that can be provided for your home will be confirmed by the council and agreed with you.
- The agreed improvements will be installed





# HUG – Application

- Everwarm's website: [Leeds City Council Home Energy](http://Leeds City Council Home Energy)  
[\(everwarmgroup.com\)](http://everwarmgroup.com)
- Email: [enquiries@everwarmgroup.com](mailto:enquiries@everwarmgroup.com)
- Tel: **0800 197 7755**
- Government eligibility checker:

<https://www.gov.uk/apply-home-upgrade-grant>



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**Report of:** Liz Jarmin, Head of Locality Partnerships

**Report to:** Outer South Community Committee  
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Report author:** Kimberly Frangos 07712 217267

**Date:** 11<sup>th</sup> March 2024 For decision

## Outer South Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27<sup>th</sup> November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
11. It was agreed at the Outer South Community Committee on the 1<sup>st</sup> July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
12. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
13. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.



14. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
16. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken.
  - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
  - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
17. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
18. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

#### **Wellbeing Budget Position 2023/2024**

19. The total revenue budget approved by Executive Board for 2023-2024 was **£94,310.00**. **Table 1** shows a carry forward figure of **£103,695.28** which includes underspends from projects completed in 2023-2024. **£38,181.51** represents wellbeing allocated to projects in 2022-2023 and not yet completed. The total revenue funding available to the Community Committee for 2023-2024 is therefore **£159,823.77**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

21. The Community Committee is asked to note that there is currently a remaining balance of **£73,216.77**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2023/2024**

	£	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
<b>INCOME: 2023-2024</b>	<b>£94,310.00</b>	<b>£23,577.50</b>	<b>£23,577.50</b>	<b>£23,577.50</b>	<b>£23,577.50</b>
Balance brought forward from previous year	£102,399.98	£63,462.92	£9,660.86	£11,973.94	£17,302.26
Less projects brought forward from previous year	£37,760.66	£4,961.04	£11,751.50	£11,580.15	£9,467.97
<b>TOTAL AVAILABLE: 2023-2024</b>	<b>£158,949.32</b>	<b>£82,079.38</b>	<b>£21,486.86</b>	<b>£23,971.29</b>	<b>£31,411.79</b>

Area wide ring fenced projects	£				
Small Grants	£ 5,000.00	£ 1,250.00	£ 1,250.00	£ 1,250.00	£ 1,250.00
Community Engagement	£ 500.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00
OS Christmas Tree & Lights	£16,000.00	£4,000.00	£4,000.00	£4,000.00	£4,000.00
Skips	£ 2,000.00	£500.00	£500.00	£500.00	£500.00
OS Youth Summit	£ 600.00	£150.00	£150.00	£150.00	£150.00
<b>Total spend: Area wide ring fenced projects</b>	<b>£24,100.00</b>	<b>£ 6,025.00</b>	<b>£ 6,025.00</b>	<b>£ 6,025.00</b>	<b>£ 6,025.00</b>

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Outer South Garden Maintenance Service	£35,724.00	£ 8,931.00	£ 8,931.00	£ 8,931.00	£ 8,931.00
Rothwell Celebrations	£15,000.00				£12,228.00
Rothwell Methodist Film Club	£2,947.00				£2,947.00
Ardsley Reservoir Wellness Walks	£3,036.00	£3,036.00			
The Shed	£4,000.00		£2,000.00	£2,000.00	
Community Library	£1,800.00		£1,800.00		
Rothwell Planters – Commercial Street	£800.00				£800.00
Leeds 2023	£2,192.80				£2,192.80
Healey Gardens	£839.90	£839.90			
Newton Court Handrails	£1,000.00	£1,000.00			
<b>Totals</b>	<b>£64,567.70</b>	<b>£13,806.90</b>	<b>£12,731.00</b>	<b>£10,931.00</b>	<b>£27,098.80</b>
<b>Total spend: Area wide + ward projects</b>	<b>£88,667.70</b>	<b>£19,831.90</b>	<b>£18,756.00</b>	<b>£16,956.00</b>	<b>£33,123.80</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£70,281.62</b>	<b>£62,247.48</b>	<b>£2,730.86</b>	<b>£7,015.29</b>	<b>-£1,712.01</b>

## Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

22. There following projects are presented for Members' consideration:

23. **Project title:** Security/Alarm system

**Name of group or organisation:** East Ardsley Community Centre

**Total project cost:** £1,053.20

**Match funding:** £0.00

**Amount proposed from Capital 2023/24:** £1,053.20

**Wards covered:** Morley South

**Project Summary:** To install and monitor (for 2 years) a new Security Alarm for East Ardsley Community Centre.

### **Community Committee Priorities:**

#### **Best City for Communities**

- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

#### **Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

24. **Project title:** Outer South Garden Maintenance Service

**Name of group or organisation:** Morley Elderly Action

**Total project cost:** £43,500.00

**Match funding:** £ 7,776.00

**Amount proposed from Wellbeing 2024/25:** £35,724.00

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** The gardening service will be provided to the over 67's and people with a disability in the four wards (Ardsley and Robin Hood, Morley North, Morley South and Rothwell).

The scheme offers two gardening hours per month to maintain a tidy garden by cutting lawns, maintaining hedges, weeding and general garden work required.

The visits made by the gardener provide the opportunity to check on the health and wellbeing of the client, as the gardener will alert MEA of any problems they may come across. The wellbeing of the client is upheld by this service, especially as some may be socially isolated and otherwise have little contact with people on a regular basis. Information is gathered regarding clients who are using the service. Next of kin details are held in case of any problems we come across and information is taken regarding dementia or disabilities for monitoring purposes.

MEA will work alongside other agencies that signpost clients to our scheme to ensure they obtain appropriate services, as well as looking into further aspects of their needs if they request us to do so.

The funding will allow us to employ an administrator to deal with the scheme. This will allow the gathering of hours worked by the gardeners, processing of invoices and making payments for hours worked, taking referrals via the office for new clients, working with the gardeners to ensure the client is aware of any changes that might occur due to illness or holidays and liaise with clients when necessary to satisfactorily resolve any queries or misunderstandings.

The administrator will be available during MEA office hours to take calls from clients and gardeners. The administrator will ensure the gardeners are DBS checked, have a personal tax reference code and their equipment is in working order. When necessary, they will advertise/interview gardeners to provide the scheme.

Our gardeners provide regular health updates regarding the clients. Many clients have contacted MEA with positive feedback on the gardeners' services. The gardening scheme ensures residents feel safe in their own homes. The clients can live with dignity and stay independent for as long as possible. To keep homes looking well-kept and attractive and prevent property from looking as if vulnerable people live there. The scheme promotes mental health and wellbeing and Best City to Live – Best City to grow old in. The scheme also promotes security by discouraging bogus gardeners knocking on doors.

#### **Community Committee Priorities:**

##### **Best City for Business**

- Provide opportunities for people to get jobs or learn new skills

##### **Best City for Communities**

- Neighbourhoods in Outer South are clean and attractive
- Residents in Outer South are safe and feel safe
- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

##### **Best City for Health & Wellbeing**

- Older residents in Outer South are able to live in their own homes for longer

25. **Project title:** St George's Parade and Community Event

**Name of group or organisation:** The Royal Society of St George's (Leeds branch)

**Total project cost:** £13,000.00

**Match funding:** £8,000.00

**Amount proposed from Wellbeing 2024/25:** £5,000.00

**Wards covered:** Morley North and Morley South

**Project Summary:** This bid is for funding to support the Royal Society of St George Parade and Community Event, which will take place in Morley on Sunday 21st April 2024 from the Town Hall to Morley Rugby / Cricket Clubs - from 11:30 am to 4:30pm. This is followed by a free Community event for everyone with music, various entertainments, lots of stalls and activities.

These community events have been going for 20 years and are anticipated by all Morley communities attracting at least 10,000 people of all ages, especially families.

Before the parade starts a local minister has to ceremoniously ask permission of The Lord Lieutenant of West Yorkshire: Ed Anderson (if not him, then his deputy attends instead) for permission for the parade to start.

The parade will last about an hour. A rider - representing St George in his armour (on horseback) - leads the parade. The Scouts, the Cubs, the Beavers, the Brownies, the Rainbows, the Guides, the Adventure Scouts, the RAF Cadets, the British Legion, the West Yorkshire Marching Fire and Rescue Band and Clifton & various re-enactment groups like: a modern infantry soldiers, jousts, and a medieval group (who create a medieval village / perform jousts). Also classic cars and motor scooters form part of the parade which has something for everyone.

S and B medical will provided first aid both in the town and at the event.

Streetwise/Highways support to close the roads to traffic to make the parade / attendees safe. Sound equipment is needed as a compare announces the different elements of the parade as it moves through the streets.

Once the parade gets to the rugby and cricket clubs (free entry) there are public and solemn re-affirmations of oaths made by each youth group (listed above). Then the stands / the fields fill up with all the spectators who enjoy the spectacle of the history re-enactments, archery and magic demonstrations and Morley knight and various sporting clubs will have stalls and penalty shoot-outs. Everyone enjoys all the stands and stalls organised by: charities (who fund raise), food stalls, refreshments, tombola, donkeys, a miniature railway, funfair games like hoopla and coconut shys, hook a duck and the Rotary Club stall. Children can go on an old fire engine and the Police enable children to dress up as mini-police officers. All in all, thousands of people of all ages have a marvellous time having a day out. People can have a lovely day out without having to spend a penny as so much is arranged for people to do and see.

### **Community Committee Priorities:**

#### **Best City for Business**

- Support work that helps town and district centres remain commercially active and vibrant

#### **Best City for Communities**

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

#### **Best City for Children & Young People**

- Provide a range of activities for young people across the Outer South

#### **Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

26. **Project title:** Dartmouth Park Community Tennis Programme (Children's & Adults' Lessons)

**Name of group or organisation:** Leeds Community Tennis Programme, LCC

**Total project cost:** £3,042.00

**Match funding:** £1,242.00

**Amount proposed from Wellbeing and YAF 2024/25:** £1,800.00 (£700.00 YAF and £1,100.00 from Wellbeing fund).

**Wards covered:** Morley South

**Project Summary:** Dartmouth Park Community Tennis Programme (Outer South):

Leeds City Council's Leeds Community Tennis Programme activates park tennis courts across the city and provides coaching opportunities for young people and adults. One of the programme's main purposes is to bring tennis to more people from different backgrounds and areas of the city, who would not normally access our mainstream programmes. The programme can achieve this by offering opportunities for individuals to take part in tennis at a discounted cost at Dartmouth Park. Between Friday 19th and Wednesday 24th January 2024, 41 responses registering interest for tennis lessons at Dartmouth Park were gathered, 33 of which were from individuals living in the Outer South area.

This grant would therefore be used for:

- 1 weekly lesson for children 8 – 12 years costing £3.00 each, delivered by one LTA-Accredited Tennis Coach
- 2 weekly lessons for adults, costing £3.00 each, also delivered by the same LTA-Accredited Tennis Coach (one lesson for beginners, one for intermediates, to cater for progression)
- Sessions would take place on a weekday evening or weekend for a total of 3 hours per week, between April and September 2024 over 23 weeks of the year.
- The cost to the Community Committee would be £1800.00, which would cover the entire costs of tennis equipment and coaches' pay.

As lessons will be on a pay and play basis (as long as bookings are made online to avoid cash payments), this offers flexibility for the players and therefore hopefully more interest and participation, based upon the figures of those who have already registered an interest. Classes will capacitate up to 10 players, ideally working with the local friends of group and councillors to attract children of a wide range of ages and sporting backgrounds, with the Community Committee's support.

In 2023, lessons at Dartmouth Park were trialled for a half term costing £6.00 for children and £7.50 for adults, with only a handful of players partaking. However, when compared to the levels of interest that have been tallied this year, it is therefore highly likely that the lessons were pitched too expensive. Although the Leeds Community Tennis Programme has delivered lessons costing £6.00 and £7.50 each at Roundhay, Springhead and Calverley Parks with success, in order to meet the needs of the nearby community, £3 per lesson has been proposed as a realistic and affordable amount to pay for professional tennis coaching access for families in the vicinity.

At the same time, this (£3.00 per session offer) provides sufficient income for the Community Tennis Activator's role to match fund the proposed programme at Dartmouth Park, so that the amount of grant requested is less to the Outer South Community Committee. This enables the Community Tennis Activator to continue to put tennis on more people's radars in the local area by allowing him to put some time aside to coordinate and support the proposed programme at Dartmouth Park.

An example of how the Community Tennis Programme has been successful with a different project is at Woodhouse Moor Park, where lessons have cost £2 per lesson between 2021 - 2023. As evidence of the success of the Woodhouse Moor Programme, there was a 222.51% increase in court bookings between 2022 and 2023 from 1901 to 6131, as well as 670 tennis lesson bookings with an average of 8.70 people per class in 2023. For information and full transparency, in 2024, the programme will also make a funding bid to the Inner North West to activate Woodhouse Moor Park once again, with adult lessons costing £3.50 each due to the popularity of the programme.

Furthermore, the free tennis court booking system at Dartmouth Park has been a first step in achieving good levels of participation as it recorded 2031 bookings over 2023, reducing waiting times and generating 1848 contacts for information to be cascaded and levels of interest to be recorded more effectively.

The main reason for applying for this funding is to pay for the coach's pay between April and September when the lessons will run on a weekly basis for 23 weeks between the week commencing 15th April and the week commencing 16th September 2024. The LTA-Accredited Tennis Coach will be paid £20.00 per hour, meaning that the total cost for coach fees is £1380.00.

The other reason for applying for funding is to pay for the equipment fees, totalling £420.00. More details are included within Section 16 of this form.

Total funding required from the Outer South Community Committee: £1,800.00 (£700.00 from YAF, £1100.00 from Wellbeing fund).

It is extremely likely that some lessons will be cancelled due to coach illness, holiday or weather, so it is unlikely that the full amount of funding will be used. For example, £1480.00 total was quoted in 2022 at Woodhouse Moor Park, which was £237.64 above what was provided due to these reasons. Any funding that is left over will not be claimed at the end of the year (only the coaching that is delivered and equipment bought will be requested).

#### **Community Committee Priorities:**

##### **Best City for Communities**

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

##### **Best City for Children & Young People**

- Provide a range of activities for young people across the Outer South

##### **Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

27. **Project title:** Breeze in the Park 2024 (Outer South)

**Name of group or organisation:** Breeze Team, LCC

**Total project cost:** £22,600.00

**Match funding:** £7,400.00

**Amount proposed from Youth Activity Fund 2024/25:** £15,200.00

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** The grant will be used to deliver Breeze in the Park events in the Outer South area during the summer holidays. The suitable locations identified for these are.

- Springhead Park, Rothwell, LS26
- Scatchard Park, Morley, LS27
- East Ardsley Recreation Ground, East Ardsley, WF3 (rotate with Blackgates 2023)
- Street Lane playing Fields, East View, Gildersome (to rotate Adwalton Moor in 2023)

\*Note: The usual pattern is to rotate the two events above but please advise which is your preferred locations as both are suitable for the event.

Dates to be confirmed subject to funding confirmation.

The event(s) would take place during the summer holiday period and form part of the Breeze summer programme. We want to create a safe environment of fun, free activities for young people, based in parks/open spaces that are easily accessible to communities living locally. We will encourage other local organisations to attend the event so young people and their parents can find out about other activities and services available in their area all year round.

Breeze in the Park will provide a wide range of activities aimed to excite and enthuse our audience in a range of interest areas, including a selection of the Breeze Inflatables to cater for all ages (2 -19), arts and crafts, sports, messy play, garden games and a range of performances, walkabout acts and workshops.

Each event will be delivered in 2 sessions. Session 1: 12:00 – 14.30 and Session 2: 15:00 – 17:30pm.

The 30 minutes between sessions enable our events team to clean up, replenish equipment and take a well-deserved break. Following this schedule of delivery, it has proven to have given young people more opportunities to access equipment due to attendance being better spread out across the afternoon, with no 'peak' points of delivery. We can also engage with families whose parents/carers may be working who can access the late afternoon session. At the end of each session attendees will be given regular warnings of time left from our festival host in the performance zone. We will also manage queues to stop time running over. At the end of the session families will be signposted to the exit points to ensure safety whilst leaving the site.

#### Entry & Exit

To manage queues coming into the event we will have 1 entrance. We will create two queues, one ticketed and one not ticketed. Ticketed queues will be let in first and subject to numbers on site we will allow non ticketed children to access the event paying there 50p on the gate.

Multiple exit points will be made available and signed across the park.



## Event Capacity:

### Per session:

- 500 tickets available for families through Box Office ticket system at 50p per ticket
- 100 tickets for children most in need to be distributed through Cluster Services Free of charge.

### Per day:

- Total Event capacity: 1200 YP+ Adults
- Max 2 adults per child

## Bookings

Capacity will be managed via online bookings taken through the Box Office. Through social media and marketing, we will encourage families to book the event closest to them. Tickets will be 50p per child and be payable through the box office ticketing system. We will encourage tickets for presale so we can easier manage capacity. Walk ups on the day will be available but we will not promote this initially and will manage this via marketing and promotion in the days leading up to each event, depending on availability.

## Community Engagement

The events will be delivered by the Breeze Team, and we will offer opportunities for local organisations and services to engage with young people and families to promote what they do. We encourage information providers to deliver a small activity to make their stall engaging. A booking form will be distributed to all organisations who have supported the events in the past. With help from the Localities Team, we hope to spread the opportunity to as many local organisations in the area as possible.

We only have a limited number of marquee space available, however, we encourage organisations to come along in any capacity they can.

We hope to continue the great work with the Uniform Exchange to offer that service your area both for people in the event but also those that just want to come and access free uniform.

This year we will explore what opportunities there are locally offering alternate food shop options such as food re-use projects and food banks.

## Activity Zones

### Breeze Inflatables:

#### Teen Zone (height restriction 1.5m+)

- Pillow Wars

#### Family Zone

- Giant Obstacle Inflatable
- Demo Ball Inflatable (height restriction 1m)
- Large Superdome Bouncy Castle
- Jungle Slide Inflatable
- Small Superdome Inflatable

#### Tots Zone (Height up to 1m)

- Bounce & Slide Inflatable

- Play Gym Inflatable

E –Zone (no height restrictions)

- Interactive Play System
- Animation Workshop (subject to availability but will form part of the Artist Programme)

The sports zone will be a designated free play area managed by a sports coach. The area will have pop-up football goals and Cricket wickets trying to engage young people in group sports.

Play Zone will provide lots of interactive games including: Swing Ball, Giant Connect 4, Giant Jenga, Skipping Ropes and Hoops

And our messy play area with; Bubbles (managed by staff or volunteer), Sand Pits, Mud Pits, Playdough, Building blocks and Age-appropriate toys

Arts Workshops

There will be 4 varied arts activity workshops. This area will vary from event to event and be subject to practitioner availability. The type of activities could include: Arts & Crafts, Animation, Beauty therapy, Imagination Gaming, Jewellery making, Den building/outdoor adventure activities, Circus Skills, Dance/Theatre Workshops, Science workshops and Planting / Growing Vegetables and fruits workshops.

Breeze Presents

Performance area this year breeze plan to continue the great work and bring back amazing performances for all the family. Not only will the area have seasoned performers delivering science, music, magic, and circus shows but also give opportunity for local dance groups and singers to showcase their skills. Councillors & Locality Officers support and knowledge accessing local dance groups would be much appreciated.

Signage

Signage will be put up across site to remind families and YP continue using hand sanitiser at each inflatable and activity zone. Breeze will also display signs outside of registration and exit zones to reiterate safety instructions to continue to respect others and their personal space.

Catering

Catering will be provided by the catering suppliers (tbc). Picnic zones will be provided. We will try our best to provide a more varied and healthy option, but this is subject to external caterers being available. We will make contact with local foodbanks to see if we can get their support.

Breeze Pass benefits 'Pass perks'

Paid activities on site such as climbing wall, zorbs, funfair rides and e-games will be discounted or free for young people with breeze pass. Prices will be negotiated with providers to keep the cost at £2.50 per go. Queue Jump passes will also be available for Pass members with a maximum of 5 queue jump opportunities.

These activities are subject to availability of external providers and are subject to vary from one event to another.

Monitoring

Numbers of young people attending will be monitored through clicking in and out.

Event Support

2 x First Aiders

**Community Committee Priorities:**

**Best City for Communities**

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

**Best City for Children & Young People**

- Provide a range of activities for young people across the Outer South

**Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy

**28. Project title:** DAZL Outer South Dance 2024

**Name of group or organisation:** Dance Action Zone Leeds

**Total project cost:** £5,173.92

**Match funding:** £1,966.32

**Amount proposed from Youth Activity Fund 2024/25:** £3,207.60

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Project Summary:** We want to provide activities for young people which in today's climate has never been so important. We want to provide a weekly creative dance program that includes activities in school holidays including art/ culture to encourage healthy lifestyles. This program includes wider opportunities like our previously hosted city-wide showcase at Christmas. We also plan to ensure our young people take part in local community events this engagement with the community is vital. In 2023-24 the DAZL Rothwell & Tingley groups who took part in 2 major performance events, showcasing their work and also taking part in small local events have been embraced by the community in person and digitally. We feel it's important to provide these experiences for the children to allow carers to see the progression. We currently engage 80+ children in community activity from the ward. We would like to build further on this, encouraging families to sign up for constant activity throughout the year to promote consistency locally with an additional interest in the freestyle sessions. We are delivering afterschool dance in many local primary schools and with local organisations and wish to capitalise on this. We would welcome support from elected members on venues as we have struggled with this.

DAZL's provision is accessible/ inclusive to all. All will receive information on DAZL opportunities and that of other community programs in their area capitalising on their enthusiasm. We will offer children aged 6 -15yrs opportunities and we will always have a support assistant present. We will not turn children away due to numbers and a young person being a year or so younger/ older. All work will be showcased through community events as wider opportunities are embedded within the program and lots of opportunities for elected members to be involved.

How will do this?

1. Participation
2. Community Leadership
3. Partnerships
4. Artistic Development & Progression Support
5. Celebrating Communities & Performance Opportunities by the Cleaner Neighbourhoods Team for the foreseeable future.

### **Community Committee Priorities:**

#### **Best City for Communities**

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

#### **Best City for Children & Young People**

- Provide a range of activities for young people across the Outer South

#### **Best City for Health & Wellbeing**

- Residents in Outer South are active and healthy

### **Wellbeing Budget 2024/25 Ring-fences**

29. As in previous years, Members are asked to consider the following ring-fence amounts against the 2024/25 Wellbeing allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.
30. Members are asked to consider ring-fencing **£500.00** (£125.00 per ward) to support Community Engagement Activities. This would cover costs to promote activities such as leaflet printing, venue hire, food/refreshments and transport costs, as well as distribution of the Community Committee newsletter. Any request for schemes outside these categories would need to be considered separately through the usual wellbeing process.
31. The **Outer South Christmas Trees and Lights**, including decorations, received an allocation of **£16,000.00** in 2023/24. Assuming no other enhancement to schemes or cost rises it is proposed to ring-fence **£16,000.00** for 2024/25 Final project proposals and costs will be presented to a future Community Committee.
32. The Community Committee ring-fenced **£500.00** to support a Youth Summit to engage with children and young people. It is proposed that **£500.00** (£125.00 per ward) be ring-fenced for similar event in 2024/25

### **Delegated Decisions (DDN)**

33. Since the last Community Committee on Monday 11<sup>th</sup> December 2023, the following projects have been considered and approved by DDN:

- a) Smithy Lane Play Area Improvements - Parks and Countryside, LCC - £ 42,352.64

### **Declined Projects**

34. Since the last Community Committee on Monday 11<sup>th</sup> December 2023, no projects have been declined.

## Monitoring Information

35. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.
36. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 11<sup>th</sup> December 2023:

### DAZL Outer South Programme 2023 – Dance Action Zone Leeds

DAZL provide a weekly dance fitness program that includes activities in school holidays including light touch change and 4 life activities to encourage healthy lifestyles. This program included wider opportunities like city-wide showcases, competitions, and community events locally. In 2022-23 the young people of Rothwell, Tingley and Morley groups took part in over 2 major performance events, showcasing their work which has been embraced by the community in person and digitally. You can view the Christmas showcase which was held at The Morley Town Hall and opened by the Mayor of Morley here <https://vimeo.com/manage/videos/783245954> opened. DAZL felt it was important to provide these experiences for the children to allow carers to see the progression. Currently, DAZL engage with 80 children in community activity from the wards. All our participants and carers/ parents receive information on DAZL opportunities and that of other community programmes in their area capitalising on their enthusiasm. DAZL encouraged their families to sign up for constant activity throughout the year to promote consistency locally.

DAZL aim to have one session specifically for children and young people with additional needs/ learning disabilities. DAZL is passionate about our provision being accessible/ inclusive to all. Moving forward we would look at developing this work further in the area. How they did this!

1. Participation
2. Community Leadership
3. Partnerships
4. Artistic Development & Progression Support
5. Celebrating Communities & Performance Opportunities

This engagement will also build towards our plans with the Leeds City of Culture 2023 in the local community.

You can visit [www.facebook.com/dazldance](http://www.facebook.com/dazldance) and via our Vimeo channel [www.vimeo.com/danceactionzoneleeds](http://www.vimeo.com/danceactionzoneleeds) or YouTube Channel [www.youtube.com/dazldiamonds](http://www.youtube.com/dazldiamonds)

DAZL have created easy to follow routines which can fit around your day. The young people can work through the videos, once they get comfortable with one, they just move onto the next one. They can let DAZL know and DAZL actively encourage them to let them know how they get on! By visiting [www.dazl.org.uk](http://www.dazl.org.uk) or finding DAZL on all social media @dazldance or @dazldance on twitter.

The weekly sessions have been really well attended and 95% of our participants stated they feel happier after taking part in our DAZL DANCE sessions.

Here is the Facebook live video links evidence  
<https://www.facebook.com/dazldance/videos/>

DAZL have delivered the following outputs.

- 70 classes/ workshops delivered
- 88 children and young people attended
- 2 community events
- 2 large-scale showcases at Morley Town Hall with an audience of 450 people
- 1 digital showcase

### Youth Activities Fund Position 2023/2024

37. The total available for spend in the Outer South Community Committee in 2023/24, including carry forward from previous year, was **£90,912.02**.

38. The Community Committee is asked to note that so far, a total of **£44,378.20** has been allocated to projects, as listed in **Table 2**.

39. The Community Committee is also asked to note that there is a remaining balance of **£46,533.82** in the Youth Activity Fund.

**TABLE 2: Youth Activities Fund 2023/2024**

	Ward Split				
	8-17 Population (9,841)				
	12,287	3,513	3,023	3,032	2,719
	Total allocation	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
<b>Income 2023/2024</b>	£45,528.00	£13,016.46	£11,199.88	£11,236.31	£10,075.35
Carried forward from previous year	£59,960.34	£17,411.51	£14,972.66	£9,971.09	£17,605.08
Schemes approved in previous year to be delivered this year 2022/2023	£14,576.32	£2,094.08	£4,694.08	£4,694.08	£3,094.08
Total available budget for this year 2023/2024	£90,912.02	£28,333.89	£21,478.46	£16,513.32	£24,586.35
<b>Projects 2022/2023</b>	<b>Amount requested from YAF</b>	<b>Ardsley &amp; Robin Hood</b>	<b>Morley North</b>	<b>Morley South</b>	<b>Rothwell</b>
Breeze in the Park 2023	£15,200.00	£3,800.00	£3,800.00	£3,800.00	£3,800.00
DAZL Outer South	£4,138.20	£1,034.55	£1,034.55	£1,034.55	£1,034.55
Youth Activities Programme	£24,040.00	£6,010.00	£6,010.00	£6,010.00	£6,010.00
Summer Holiday Pottery Sessions	£1,000.00		£500.00	£500.00	
<b>Total spend against projects</b>	<b>£44,378.20</b>	<b>£10,844.55</b>	<b>£11,344.55</b>	<b>£11,344.55</b>	<b>£10,844.55</b>
<b>Remaining balance per ward</b>	<b>£46,533.82</b>	<b>£17,489.34</b>	<b>£10,133.91</b>	<b>£5,168.77</b>	<b>£13,741.80</b>

## Small Grants Budget 2023/2024

40. Approved small grants detailed in **Table 3**.

**TABLE 3: Small Grants 2023/2024**

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
Kings Coronation Morley's Big Lunch	Morley Town Centre Management Board	Morley North and Morley South	£1,000.00	£1,000.00
Happy Memories Café	Gildersome Happy Memories Café Committee	Morley North and Morley South	£1,000.00	£1,000.00
PHAB	PHAB	All Wards	£258.24	£258.24
Morley Landscapes	Morley Arts Festival	Morley North and Morley South	£1,000.00	£1,000.00
Charity Calendar	Morley Women's Institute	Morley North and Morley South	£700.00	£700.00
Rhubarb Tarts (Still) Marching On...	Rothwell Rhubarb Tarts WI	Rothwell	£500.00	£500.00
Thursday Afternoon Club Trip	Tingley WMC Thursday Club	Morley South	£500.00	£500.00
Community Bonfire and Fireworks Display	East Ardsley United Cricket & Athletic Club	Ardsley and Robin Hood	£250.00	£250.00
<b>Totals</b>			<b>£5,208.24</b>	<b>£5,208.24</b>

## Community Skips Budget 2023/2024

41. At this Community Committee ward members have been recommended to allocate a skips budget of **£2,000.00**. Approved community skips detailed in **Table 4**.

**TABLE 4: Community Skips 2023/2024**

Location of skip	Date	Ward (s)	Total amount
Pastures on Stone Brig Lane	03/05/2023	Rothwell	£324.50
Denshaw's	25/05/2023	Morley North	£384.90
Springhead Park	07/07/2023	Rothwell	£232.30
<b>Total:</b>			<b>£941.70</b>

## Capital Budget 2023/2024

42. The Outer South Community Committee has a capital budget of **£33,152.27 remaining** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

**TABLE 5: Capital 2023/2024**

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2023	£30,928.27	£14,790.24	£858.61	£11,442.27	£3,837.15
Injection 1	£7,200.00	£1,800.00	£1,800.00	£1,800.00	£1,800.00
Balance 2023-2024	£38,128.27	£16,590.24	£2,658.61	£13,242.27	£5,637.15
All Weather Shelter for Scatcherd Park	£850.00			£850.00	
Provision of Defibrillator Tingley Methodist	£1,576.00			£1,576.00	
Gildersome Park – New Bins	£1,100.00		£1,100.00		
Drighlington Community Library	£1,450.00		£1,450.00		
<b>Total spend against projects</b>	<b>£4,976.00</b>	<b>£0.00</b>	<b>£2,550.00</b>	<b>£2,426.00</b>	<b>£0.00</b>
<b>Remaining balance per ward</b>	<b>£33,152.27</b>	<b>£16,590.24</b>	<b>£108.61</b>	<b>£10,816.27</b>	<b>£5,637.15</b>

**Community Infrastructure Levy (CIL) Budget 2023/2024**

43. The Community Committee is asked to note that there is **£160,609.09** total payable to the Outer South Community Committee with a remaining balance of £160,609.09. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**

**TABLE 6: CIL 2023/2024**

	OS (£)	Ward split	
		Ardsley & Robin Hood	Rothwell
<b>Remaining Balance March 2023</b>	£50,502.82	£49,066.55	£1,436.27
Injection May 2023	£110,106.27	£63,606.00	£46,500.27
<b>Starting Position 2023-2024</b>	<b>£160,609.09</b>	<b>£112,672.55</b>	<b>£47,936.54</b>

**Corporate Considerations****Consultation and Engagement**

44. The Community Committee has previously been consulted on the projects detailed within the report.

**Equality and Diversity/Cohesion and Integration**

45. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.



## **Council Polices and City Priorities**

46. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

48. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

49. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

50. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

51. Members are asked to:

- a. Note details of the change regarding the administration of small grants (paragraph 16)
- b. To note details of the Wellbeing Budget position (Table 1)
- c. To consider and determine Wellbeing and Capital proposals (paragraphs 23-28)
- d. To consider and determine Ringfence proposals (paragraphs 30 - 32)
- e. To note details of the projects approved via Delegated Decision (paragraph 33)
- f. To note monitoring information of its funded projects (paragraph 36)
- g. To note details of the Youth Activities Fund (YAF) position (Table 2)
- h. To note details of the Small Grants Budget (Table 3)
- i. To note details of the Community Skips Budget (Table 4)
- j. To note details of the Capital Budget (Table 5)
- k. To note details of the Community Infrastructure Levy Budget (Table 6)

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**Report of:** Liz Jarmin, Head of Locality Partnerships

**Report to:** Outer South Community Committee  
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

**Report author:** Kimberly Frangos **07712 217267**

**Date:** 11<sup>th</sup> March 2024 **For Decision**

## Outer South Community Committee – Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

Updates by theme:

#### Children and Families: Councillor Wyn Kidger

3. The Outer South Youth Summit took place on Wednesday 7<sup>th</sup> February 2024 in Morley Town Hall. There was 100 young people in attendance from 14 schools all across the Outer South. Teachers and students were welcomed to the event by the Children and Families Champion, Cllr Wyn Kidger and went on to do a Democracy Workshop, learn about democracy and how they can get involved from the Voice and Influence Team. They also heard from the 2 Morley Children's Mayor candidates and learnt all about the process. They then went on to a Carousel of Activities which included: Local Councillors Question time, visit to the Mayor's Parlour and Council chamber with the Town Mayor, Heritage Tour of Morley Town Hall and Lunch. In the

afternoon the came back to a YAF Consultation Workshop and the day ended with all young people getting a certificate of attendance.

## Youth Services Locality Quarterly Update Outer South – January 2024

### Introduction

- Appendix 1** - This report will focus on the work of the Outer South Youth Service Localities Team.

### Environment: Cllr Andrew Hutchison

### Local Anti-Social Behaviour Team Update

- Local Anti-Social Behaviour Team (LASBT) officers are working a mixture of remote, community work and office based. ASB Drop in sessions have been set up across the ward areas.
- 32 Cases across the ward areas (decrease of 23)
- Current open cases:
  - Ardsley & Robin Hood = 11 (decrease of 6)
  - Rothwell 5 (decrease of 9)
  - Morley North = 5 ( decrease of 2)
  - Morley South = 11(decrease of 6)

Type	Ardsley & Robin Hood	Rothwell	Morley North	Morley South
<b>Assault</b>	0	0	0	0
<b>Noise</b>	2	0	2	2
<b>Hate</b>	0	1	0	2
<b>Threats</b>	3	2	1	2
<b>Litter</b>	0	0	0	0
<b>Youth Nuisance</b>	0	1	0	1
<b>Criminality</b>	1	0	0	0
<b>Rowdy</b>	3	0	1	2
<b>Verbal</b>	0	0	1	1
<b>Nuisance</b>	1	0	0	0
<b>Drug/Substance</b>	0	0	0	
<b>Domestic</b>	0	0	0	0
<b>Vandalism</b>	1	1	0	0

## **Ardsley & Robin Hood**

8. The next Rothwell/ Ardsley and Robin Hood ASB drop in session is on the 21/2/24 @ 11am at Rothwell Hub.
9. ASBI warning served on a youth for threatening behaviour.

## **Morley North**

10. ASB Drop in sessions are held the 3rd Thursday of every month as Morley Hub. LASBT have one property in Morley North that officers are considering a Partial Closure due to potential cuckooing.

## **Morley South**

11. A Housing Caution has been served for threats towards a neighbour. ASBI Warning and Tenancy action for young person causing ASB in the locality of their council property.
12. There are no specific trends although ASB involving young people has been a frequent issue over all ward areas.

## **Rothwell**

13. Youth nuisance being reported at Morrisons, Police trying to obtain CCTV to identify people involved. ASBI warning and tenancy warning served in relation to a hate incident involving a youth. ASBI warning and Housing Caution served in relation to youth involved in asb in Rothwell Centre.

## **Police Update**

### **14. Ardsley and Robin Hood**

	<b>December Crime</b>	<b>January Crime</b>
<b>Burglary</b>	6	3
<b>Robbery</b>	1	0
<b>Theft from Motor Vehicle</b>	4	6
<b>Theft of Motor Vehicle</b>	0	8
<b>Hate crime</b>	1	1
<b>Hate incident</b>	3	1

## 15. ASB

Row Labels	Count of Incident Ref
<b>ADULT NUISANCE - NON ALCOHOL RELATED</b>	<b>0</b>
<b>ALCOHOL RELATED</b>	<b>0</b>
<b>FIREWORKS/SNOWBALLING</b>	<b>0</b>
<b>LITTERING/DRUGS PARAPHERNALIA</b>	<b>0</b>
<b>NEIGHBOUR RELATED</b>	<b>0</b>
<b>NUISANCE CAR/VAN</b>	<b>4</b>
FOREST RIDGE FOREST RIDGE MEADOW SIDE RD PAWSON ST	
<b>NUISANCE MOTORCYCLE/QUAD BIKE</b>	<b>6</b>
BRADFORD RD CEMETERY LN EASTLEIGH DR HAIGH MOOR RD LEEDS RD NORTHFIELD AVE	
<b>YOUTH RELATED</b>	<b>4</b>
CASSON AVE FORRESTER CT HAIGH MOOR RD NORTHFIELD PL	
<b>Grand Total</b>	<b>14</b>

### Ward Area - East Ardsley and Robin Hood updated on 17th November 2023

16. Covering the area of East Ardsley, West Ardsley, Tingley, Thorpe, Lofthouse and Robin hood.
17. Lead Area Sergeant - PS 3486 Hinchcliffe
18. Lead Area Problem Solving Officer: PC 1093 Osborne
19. The Neighbourhood Policing Team (NPT) are working to prevent and disrupt ASB and nuisance motorbike usage around the Northfields estate in Carlton. This also overlaps into Rothwell with bikes crossing into the manor estate using the Rothwell Greenway.
20. Asb related crime in and around Tingley

### Updates from November Priorities

21. NPT have targeted several youths in Tingley who are currently pending court action for the offences they have been charged with. Officers have also worked with Leeds anti-social behaviour team and youth offending who are working with these youths and others to attempt to prevent and deter this offending.

22. NPT continue to pay regular attention to the area in order to - deter anti-social behaviour. Officers are targeting those they find to be involved, and will work with the offroad bike team and Leeds anti-social behaviour team to target this behaviour

**23. Morley North**

	<b>December Crime</b>	<b>January Crime</b>
<b>Burglary</b>	7	1
<b>Robbery</b>	1	3
<b>Theft from Motor Vehicle</b>	6	12
<b>Theft of Motor Vehicle</b>	6	5
<b>Hate crime</b>	1	2
<b>Hate incident</b>	4	3

**24. ASB**

<b>Row Labels</b>	<b>Count of Incident Ref</b>
<b>ADULT NUISANCE - NON ALCOHOL RELATED</b>	<b>2</b>
KINGSWAY KINGSWAY	
<b>ALCOHOL RELATED</b>	<b>1</b>
CHAPEL HILL	
<b>FIREWORKS/SNOWBALLING</b>	<b>0</b>
<b>LITTERING/DRUGS PARAPHERNALIA</b>	<b>1</b>
STATION RD	
<b>NEIGHBOUR RELATED</b>	<b>0</b>
<b>NUISANCE CAR/VAN</b>	<b>2</b>
A650 A58	
<b>NUISANCE MOTORCYCLE/QUAD BIKE</b>	<b>0</b>
<b>YOUTH RELATED</b>	<b>7</b>
DEWSBURY RD ELLAND RD GELDERD RD VICTORIA AVE VICTORIA RD VICTORIA RD WHITE ROSE SHOPPING CTR	
<b>Grand Total</b>	<b>13</b>

**25. Ward Area – Morley North updated on 16th of January 2024**

26. Covering the areas of Drighlington, Churwell and Gildersome.

**27. Lead Area Sergeant: PS 3147 Duncan**

**28. Lead Area Problem Solving Officer: PC 3300 Sheldon**

29. To target youth-related anti-social behaviour throughout Morley North. NPY will increase high visibility patrols across the raised and identified locations, to identify young people involved. Officers will work closely with partners in Youth Service Provisions, to engage with young people, to direct them into available diversionary activities. In addition, NPT will liaise with Leeds City Council Anti-Social Behaviour Team, to review and act against those repeatedly involved in anti-social behaviour.

30. To proactively address reports of drugs supply across the Morley North and take positive enforcement actions. Officers will conduct targeted patrols to gather intelligence, and disrupt offenders involved in the supply of drugs. NPT will seek to obtain warrants and bring offenders involved in the supply of drugs to justice.
31. To promote Road Safety relating to the anti-social use of cars and motor bikes in the area. This will be done by Conducting Road Safety Operations with partners at Operational Support and DVLA and VOSA using legislation to tackle Anti-social driving.
32. To prevent and deter theft of motor vehicles in the area. Due to recent increase in theft of motor vehicles special attention is being paid in identifying and targeting known offenders, whilst also paying regular passing attention to known hotspots.
33. Regular patrols are conducted in the area, however if you do see any ongoing ASB/criminality please do contact the police via 999/101 or through a web report and NPT can deal with it positively.

**34. Morley South**

	<b>December Crime</b>	<b>January Crime</b>
<b>Burglary</b>	10	3
<b>Robbery</b>	1	4
<b>Theft from Motor Vehicle</b>	4	7
<b>Theft of Motor Vehicle</b>	10	10
<b>Hate crime</b>	5	3
<b>Hate incident</b>	2	1

**35. ASB**

<b>Row Labels</b>	<b>Count of Incident Ref</b>
<b>ADULT NUISANCE - NON ALCOHOL RELATED</b>	<b>1</b>
HIGH ST	
<b>ALCOHOL RELATED</b>	<b>0</b>
<b>FIREWORKS/SNOWBALLING</b>	<b>0</b>
<b>NEIGHBOUR RELATED</b>	<b>2</b>
BRITANNIA RD TINGLEY CR	
<b>NUISANCE CAR/VAN</b>	<b>2</b>
KING ST MIDDLETON RD	
<b>NUISANCE MOTORCYCLE/QUAD BIKE</b>	<b>5</b>
ALBERT DR SCATCHERD GR SCOTCHMAN LN SIEGEN CL WEST ST	
<b>YOUTH RELATED</b>	<b>14</b>
ALBERT DR	



ALBION ST KINGFISHER MWS MAGPIE LN MIDDLETON RD MILLBECK APPR MILLBECK APPR PEEL ST QUEEN ST QUEEN ST WESTERTON RD WIDE LANE/WHITE ROSE PUB WIDE LN WIDE LN	
<b>Grand Total</b>	<b>24</b>

### 36. Rothwell

	December Crime	January Crime
<b>Burglary</b>	9	10
<b>Robbery</b>	0	1
<b>Theft from Motor Vehicle</b>	4	5
<b>Theft of Motor Vehicle</b>	4	7
<b>Hate crime</b>	2	0
<b>Hate incident</b>	0	0

### 37. ASB

Row Labels	Count of Incident Ref
<b>ADULT NUISANCE - NON ALCOHOL RELATED</b>	<b>0</b>
<b>ALCOHOL</b>	<b>0</b>
<b>FIREWORKS/SNOWBALLING</b>	<b>0</b>
<b>LITTERING/DRUGS PARAPHERNALIA</b>	<b>0</b>
<b>NEIGHBOUR RELATED</b>	<b>0</b>
<b>NUISANCE CAR/VAN</b>	<b>0</b>
<b>NUISANCE MOTORCYCLE/QUAD BIKE</b>	<b>4</b>
BULLOUGH LN JAILYARD PARADE MANOR CR THE LOCKS	
<b>YOUTH RELATED</b>	<b>4</b>
COMMERCIAL ST HOLMSLEY FIELD LN INGRAM PDE JAIL YARD PDE	
<b>Grand Total</b>	<b>8</b>

**38. Ward Area – Rothwell updated on 3rd December 2023**

39. Covering the areas of Rothwell, Oulton and Woodlesford

**40. Lead Area Sergeant: - PS 3486 Hinchcliffe**

**41. Lead Area Problem Solving Officer: PC 1600 Bhachu**

42. To continue to disrupt ASB and engage with youths causing ASB in and around Commercial Street, Rothwell, the town centre. NPT will continue use ASB legislation where necessary to disrupt this behaviour and look to engage with partners to find a long-term solution.

43. ASB on off road and other motor bikes along the Rothwell Greenway, links to issues on the Northfields estate on the Ardsley – Rothwell boarder.

**Updates October Priorities**

44. NPT have very much focused our attention of this problem some suspects have been dealt with at court for different offences and officers have seized several bikes. Leeds off road bike unit is aware of the issues and heading to our area more often

45. NPT have recently used dispersal order legislation to prevent and deter asb in the town centre there has been a decline in this behaviour and the team continue to work to reduce it and will re-use the legislation available if needed.

46. NPT are working with stores and partners to identify the youths involved in asb in the town centre, some have already been given community resolutions and ASB warnings by ASB team. The team are continuing this work.

47. Recent collaboration on an operation with the Off Road Bike Team at Rothwell Country Park lead to the seizure of several off road bikes and a 4x4 vehicle for anti-social vehicle usage.

**Employment, Skills & Welfare: Cllr Karen Renshaw**

48. The number of people who are claiming Universal Credit (UC) due to unemployment, as of November 2023, in the Outer South Community Committee area is 3,555. This is an increase of 112% since March 2020, pre-pandemic levels, and an increase of 7 claimants on the previous month.

49. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer South Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		October 2023		November 2023	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	48,825	9.4%	49,108	9.4%
<b>Outer South</b>	<b>1,678</b>	<b>3.0%</b>	<b>3,548</b>	<b>6.4%</b>	<b>3,555</b>	<b>6.4%</b>
Ardsley & Robin Hood	403	2.8%	893	6.1%	896	6.1%
Morley North	409	2.9%	780	5.6%	790	5.7%
Morley South	500	3.4%	1,055	7.3%	1,050	7.2%
Rothwell	366	3.0%	820	6.8%	819	6.8%

\*Rate shows the number of claimants not in employment as a percentage of the working age population

## Employment and Skills (E&S) Activities and Provision

50. The table below shows the number of people supported by the E&S Service from the Outer South Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2023/2024 (Apr – Sep)	2022/2023 (Apr – Sep)	2023/2024 (Apr – Sep)	2022/2023 (Apr – Sep)	2023/2024 (Apr – Sep)	2022/2023 (Apr – Sep)
<b>Outer South</b>	<b>425</b>	<b>514</b>	<b>130</b>	<b>112</b>	<b>145</b>	<b>151</b>
Ardsley & Robin Hood	64	79	32	13	22	20
Morley North	109	138	18	26	36	39
Morley South	163	209	48	45	46	72
Rothwell	89	88	32	28	41	20

51. The During April – December 2023

- 9,799 people accessed the Service, 425 of whom were residents from the Outer South.
- Supported 2,457 people into work, 130 of whom were residents from the Outer South. Customers were supported into work across all sectors with the largest numbers in construction, health and care including childcare, manufacturing, ICT, digital and comms.
- Supported 2,975 people to improve their skills, 145 of whom were from the Outer South.

## Leeds Employment Hub

52. A single point of contact for all funded programmes and Job shops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

53. All Job shops are open, 5 days a week for face-to-face appointments which includes Dewsbury Road, Hunslet and City Centre Community Hubs and St Georges Centre.

## Community Learning

54. Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which includes face to face within a community setting, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
55. Between April - December 2023, 3,554 people started a Community Learning course. There were 559 courses delivered at 118 venues, in addition, there were 17 courses delivered on-line. In the Outer South area, there were 14 courses delivered at one venue, and 161 people started a course.
56. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
57. Employment & Skills had a full Ofsted Inspection from 11th – 14th December 2023. The Community Learning provision was graded Outstanding across all areas, the first Local Authority to achieve the Outstanding judgement since the new Education Inspection Framework (EIF) commenced in September 2019.
58. The inspectors found:
- Adult learners gain valuable skills, which often transform their lives.
  - They benefit from a highly ambitious curriculum that meets a diverse range of needs across the city, widens participation in learning, improves life chances and develops stronger communities.
  - Subcontractors are carefully selected with expertise in community learning to enable them to meet the needs of specific local communities and groups, and to meet skills priorities.
  - Subcontractors deliver highly effective, bespoke programmes to support the most vulnerable learners to access education.
59. The first event Community Learning Celebration Awards took place on the 18th July 2023 at Leeds Civic Hall. This event celebrated the accomplishments of all learners and tutors and embraced their future progression into further/high education, volunteering and/or employment.

## Multiply

60. Multiply is the free, government funded, adult math's support programme, part of Levelling Up, Skills for Life. The programme is aimed at helping adults to improve their math's skills and boost their number confidence. E&S are developing and delivering courses and activities through partnerships with community organisations and other partners; to help people use numeracy to manage their money; for parents wanting to increase their numeracy skills in order to help their children.

## Delivered Events and Activities

61. School and College Engagement and Delivery during July – December 2023, delivered 55 activities to a total of 5,660 young people, 596 parents and carers and 129 teachers. This included 48 Apprenticeship Awareness sessions delivered at 27 schools to a total of 3,730 young people, 518 parents and 119 teachers. The sessions were delivered at the following schools in the South of the City:
- Bruntcliffe Academy,
  - Cockburn Academy,
  - John Charles Academy
  - Morley Academy,
  - Oulton Academy,
  - Stephen Longfellow Academy,
  - Ruth Gorse Academy,
  - Leeds College of Building,
  - Springwell Academy
62. Morley Town Deal Jobs Fair took place on 5th October 2023 at Morley Town Hall. The event provided information to the local community in Morley about current and future job vacancies, support with job applications and interview skills. 20 employers attended. The event was well received from the 278 visitors.
63. Connecting Communities to Health and Care Careers 19 Information and Assessment Sessions were delivered from July to December 2023. 197 people engaged in the sessions of whom 82 were referred to pre-employment courses, 23 referred into We Care Academy and 68 were referred for Numeracy and Literacy support via Community Learning.
64. Security Recruitment Event at the City Centre Community Hub held on the 27th July 2023. Advisors engaged with 53 customers and DWP for a Sector-Based Work Academy Programme (SWAP) Fair on 27th September 2023.
65. Black Young Professionals event held at the Infinity Works office in Leeds on 6th September 2023, 25 people attended. The team promoted upcoming events and support for finding employment in Leeds, the aim was to encourage a diverse audience to consider digital and creative careers.
66. Leeds Tech Careers Launchpad 3.0 - Getting Hired in Tech took place at BJSS office in Leeds City Centre on 20th September 2023. Guest speakers from BJSS, Glean and NHS LTHT joined the session to provide guests with knowledge and tips on getting hired in tech roles. 40 people attended.
67. A tech careers information session was delivered at Leeds Maximus office on 6th September 2023. This session provided information to 15 employment advisors and team members to let them know about tech career options and entry routes to help support their customer groups into sustainable employment options in the tech sector.

68. The Leeds Digital Careers Fair (LDCF) 2023 took place on 26th September 2023, at the Leeds First Direct Arena. The event was aimed at those new to a career in tech and digital. 4,000 attendees were given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available, plus attend interesting talks and demonstration sessions.
69. Virtual Careers Expo (LDCF) as part of Leeds Digital Careers fair, a virtual careers expo was launched on 26th September until 31st December 2023. This was an immersive platform for young people to access careers and skills information and opportunities in Leeds, with a focus on our emerging sectors. A mini roadshow also took place at 3 higher education venues to showcase the virtual careers expo to students and encourage sign ups, allowing more students access to the emerging sector careers information.
70. Reducing Re-Offending: Jobs Fair was delivered at HMP Wealstun 28th September 2023. 7 organisations attended with Advisors engaging with 60 prisoners to offer support on their release.
71. SEND Employment Forum was launched by E&S on 17th October 2023 at the City Museum. 100 people attended and covered:
- How to help young people with additional support needs take their first step on the career ladder.
  - Pathways to employment, including supported internships.
  - How you can help to build an inclusive workforce across the city
  - How to sign up for a supported internship
72. UK University Search Jobs Fair held at Elland Road on 17th October 2023. 480 young people aged 15-19 attended. Delivered a presentation on benefits of doing an Apprenticeship to approximately 180 of the attendees.
73. Refugee Jobs Fair held at the Civic Hall on 7th November 2023, 71 refugees and migrants attended, with lots of previous experiences and transferable skills.
74. The BIG Social Care Jobs Fair was delivered on 15th November 2023 at the Bridge Community Church, Burmantofts. The event was coordinated in partnership with We Care Academy and provided information and opportunities for people interested in accessing roles within the care sector. 304 visitors attended. 27 employers provided opportunities offering interviews, collected CVs and distributed applications form. Employers included Children's Residential, private care homes and Adult Social Care. E&S Advisors also provided support, 10 job offers were made on the day.
75. Leeds Creative Skills Festival returned to the Leeds first direct arena on 20th November 2023 with exhibitors showcasing opportunities in the creative and cultural sector. The event offered the 3,081 visitors a chance to speak to 63 exhibitors including training providers, colleges and universities who offer creative courses; talk to employers; attend interesting speaker sessions to learn about creative careers,

skills and pathways; and also offered interactive activities. 9 Leeds schools block booked students and were sent the targeted LCSF23 presentation prior to the event.

76. Jobs Fairs Community Hubs working in partnership with DWP delivered the following:
- Youth Jobs Fair at City Centre Hub 27th October 2023.
  - Jobs Fair at Kirkgate Market 20th October 2023.
  - Over 50's Jobs Fair at City Centre Hub 22nd November 2023.
77. Have a Go Fortnight as part of the national Lifelong Learning campaign, local partners delivered taster and have a go skills sessions from 6th November 2023 to 17th November 2023. The focus was on digital and other priority sector skills as part of the fortnight of activities, aiming to encourage adults to undertake further learning to help progress their career. 4 skills taster sessions took place with 26 people attending the in-person and on-line sessions.
78. EME (Elected Home Educated) Community Forum held on 23rd November 2023 at Civic Hall, attended by parents/carers and young people to gain a better understanding of various opportunities available to them in Leeds. Offered support and guidance for post 16 options through E&S.
79. Migrant Access Project 8 week facilitated training programme for 14 migrants new to Leeds. The event took place at Dewsbury Road Community Hub with guest speakers sharing information about their services which included DWP, West Yorkshire Police (WYP), Prevent and Employment and Skills (E&S).

### **Planned Events and Activities**

80. Growing Talent Morley is a programme of engagement with schools and children which will embed the benefits of the Morley Town Deal in the town. Together with Ahead partnership planning to support young people to engage with the themes, activities and outcomes of the Town Investment Plan and enhancing awareness and interest in digital skills and careers linked to job opportunities in and around Morley.
81. Careers in Catering recruitment information and interview sessions planned for 24th January 2024 at City Centre Community Hub to support promotion of kitchen assistant posts in schools across the city.
82. Social Care Recruitment Events, in partnership with We Care Academy, will take place at Vale Circles, Beeston on 19th January 2024 and East Recovery Hub, Seacroft on 24th January 2024. The events will support the recruitment to Support Worker and Case Officer roles across the city. Advisors will be attending to support delivery.
83. Leeds Apprenticeship Recruitment Fair will take place on 5th February 2024. Visitors can find out more about Apprenticeships and meet with providers and employers. Over 100 organisations have booked stands to exhibit at the event and approximately 6,000 visitors are expected on the day.

84. Smart Works Jobs Fair at Leeds Beckett University Students' Union planned for 8th February 2024. This event will provide information on vacancies, Apprenticeships and supported internships to all attendees.
85. Connecting Communities to Health and Care Careers fortnightly Information and Assessment Sessions will be delivered at sites across the Priority Wards and City Centre Hub. The sessions will continue to support recruitment to roles within the Health and Care sector, including Adult Social Care, Children's Residential Practitioner and Administrative roles. Additional Community Learning provision will also be in place.
86. Migrant Access Project 8 week facilitated training programme for migrants new to Leeds, starting January 2024. The advisors will attend the event taking place on 9th February 2024 at Compton Community Hub with guest speakers sharing information about their services.
87. Reducing Re-Offending a planned pilot to offer support to prisoners due to be released into Leeds from HMP Wealstun will be offered early in the new year. Advisors will establish contact with the identified group prior to release to enable support in accessing employment and training opportunities when resettled.
88. Digital skills bootcamps with UA92 and Microsoft on-line and Tech North training centre. Working with UA92 and Microsoft to support 2 digital skills bootcamps to be delivered to Leeds residents, to upskill them in areas of Cloud and Data. On completion of the 10-week bootcamp, graduates will be supported to gain employment in the tech sector.

## **Employer Engagement**

89. Within the last year the Service has supported 385 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.
90. E&S provides a school brokerage service 32 businesses provided activities to approximately 1,680 young people at 6 events. The events included a careers fair, 4 mock interview sessions and an employability session.
91. A Business Sustainability Event was delivered on How to Build a Greener Future, in partnership with Leeds Beckett University and West Yorkshire Combined Authority E&S delivered the first Business Sustainability Breakfast Event in Leeds with over 20 businesses signing up to attend. Guest business speakers included Dawn O'Keefe, Co-founder and Director at Shine and Jannice Dye, HR Manager at C-Capture shared their green journey experiences to date and plans for the future. Businesses attending the event found out about a range of support options available:



92. Measuring their environmental impact, understanding how climate change might affect their operations and taking steps to improve energy efficiency or flood resilience measures.
93. Ensuring they attract, develop and retain a greener, healthier and inclusive workforce.
94. Accessing research and academic expertise to enhance their business.
95. The Employment and Skills Business Newsletter that provides information and resources to support businesses' workforce needs across the city, also including the upcoming sustainability breakfast events, Leeds Inclusive Employers Network and T-Level support. The newsletter will be published every 2 months to approximately 5,000 subscribers. To find out more please visit: [www.inclusivegrowthleeds.com](http://www.inclusivegrowthleeds.com)

### **Further Information**

96. The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses.

Please link to our accounts:

- [www.linktr.ee/eandsleeds](http://www.linktr.ee/eandsleeds)
- Facebook: [www.facebook.com/eandsleeds](http://www.facebook.com/eandsleeds)
- X (Twitter): [www.twitter.com/eandsleeds](http://www.twitter.com/eandsleeds)
- Instagram: [www.instagram.com/eandsleeds](http://www.instagram.com/eandsleeds)
  
- LinkedIn: [www.linkedin.com/company/employment-and-skills-leeds-city-council/](http://www.linkedin.com/company/employment-and-skills-leeds-city-council/)
- YouTube: [youtube.com/@employmentandskills](http://youtube.com/@employmentandskills)

97. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: [www.bit.ly/opportunitiesinleeds](http://www.bit.ly/opportunitiesinleeds)

98. For further information on Employment and Skills services and the support available please visit: [www.employmentskillsleeds.co.uk](http://www.employmentskillsleeds.co.uk)

### **Health and Wellbeing & Adult Social Care: Councillor Stewart Golton**

#### **Public Health Update**

#### **Health and Wellbeing update November 2023**

#### **Heating on Prescription**

99. Public Health Localities and Primary care have been successful in securing funding from Household Support Fund 4 to redeliver the Heating on Prescription scheme in primary and secondary care. The overarching aim of the scheme is to ensure that

those most clinically at risk of ill health due to cold are able to stay well and warm at home this winter. The scheme is being delivered by third sector organisation Care & Repair, in partnership with Green Doctors and will be available until 31st March 2024. Heating on Prescription provides eligible patients financial assistance towards paying energy bills and practical solutions to reduce energy costs and tackle the causes of heat loss, damp and mould. Patients will also be supported with onward referrals to other organisations for additional support if needed. Referral pathways have been in-built into Primary and Secondary Care clinical systems to support a quick and efficient referral process and over the coming months, public health will be working with PCNs to raise awareness of the scheme at upcoming flu clinics.

100. For more information please contact: [Jessica.dewhurst@leeds.gov.uk](mailto:Jessica.dewhurst@leeds.gov.uk)

### 101. **Winter wellbeing**

102. Whilst exposure to cold weather can affect anyone, some people are particularly at risk.

103. A reminder of the key messages:

- check on family, friends and neighbours who are at higher risk of becoming unwell
- check the weather forecast and the news
- Make sure you have sufficient food and medicine
- Take simple measures to reduce draughts at home
- Heat the rooms you spend most time in, to 18°C if you can
- Keep bedroom windows closed
- Wear multiple layers of thinner clothing
- If you're eligible, get vaccinated against flu and Covid
- Get help if needed. Call NHS 111 or in an emergency 999

104. A winter comms toolkit is available which includes public and workforce facing copy and assets for social media, bulletins etc. The toolkit is available here:

<https://drive.google.com/drive/folders/1Telo0yUilBkwVa2AYQ1gFF2fELnqUvli>

### **Cost of living support**

105. The Leeds City Council Cost of Living page signposts to support and advice on everything from welcome spaces to seasonal health advice.

106. You can find out more here: <https://www.leeds.gov.uk/campaign/cost-of-living>

### **Flu and Covid update**

107. Recent data from UKHSA shows that flu rates have continued to increase and Covid rates have stabilised, following recent decreases.

108. The Covid vaccination programme has now ended. The flu vaccination programme closes on 31 March.

109. There is further information about seasonal vaccinations and winter health here: [https://www.nhs.uk/live-well/seasonal-health/keep-warm-keep-well/?wt.mc\\_id=eva1\\_222\\_Wintervaccination\\_lettersQR](https://www.nhs.uk/live-well/seasonal-health/keep-warm-keep-well/?wt.mc_id=eva1_222_Wintervaccination_lettersQR)

110. There is further information about the flu vaccine here: <https://www.nhs.uk/conditions/vaccinations/flu-influenza-vaccine/>

## **Measles**

111. There is an increase in cases of measles, with outbreaks in the West Midlands and London. Further outbreaks will spread to other towns and cities unless urgent action is taken to increase measles, mumps and rubella (MMR) vaccination uptake.

112. You can read more here: <https://www.gov.uk/government/news/latest-measles-statistics-published>

## **113. HIV: launch of community grants programme**

114. National HIV testing week started on 5 February and encourages people to take advantage of free, quick, confidential tests, which are available across Leeds as well as ordering online tests, available here: <https://freetesting.hiv/>

115. A community grants programme has been launched to support communities and residents living with HIV, tuberculosis (TB), and viral hepatitis as the city marks one year on from becoming a global fast-track city.

116. Information about the grants programme is available here: <https://thebha.org.uk/current-activities/fast-track-cities-leeds-community-grants/>

## **117. Training and Development**

118. Want to know more about... Just one more  
14th March, 2.00 to 3.00pm

119. This campaign aims to encourage people to increase their vegetable intake by “just one more” portion per day.

120. The webinar is suitable for anyone who promotes healthier eating as part of their role including early years, schools, healthy holiday providers, youth clubs, workplaces, and community groups working with all ages.

121. You can find out more and book online here: <https://www.eventbrite.co.uk/e/want-to-know-more-about-the-just-one-more-campaign-tickets-796044449377>

122. Want to know more about... Suicide prevention and unpaid carers  
21 March, 11.30am to 1.00pm

123. Suicide is a complex and devastating event and leaves lasting impacts on families, friends and entire communities. Many factors can contribute to suicide including poor mental health, social isolation, economic pressures, relationship breakdowns and more. In this webinar you will hear the latest evidence on suicide risk in unpaid carers and explore the factors that put carers at risk. Drawing on the lived experience of carers, and recent deaths by homicide-suicide, the webinar will also consider steps that local authorities, third sector organisations and health and social care professionals can take to identify and support at-risk carers. The session is suitable for anyone who works with carers in Leeds or anyone who is interested in suicide prevention.

124. You can find out more and book online here: <https://www.eventbrite.co.uk/e/want-to-know-more-about-suicide-prevention-and-unpaid-carers-tickets-809114833247>

### **Community Centres Sub Group: Councillor Bob Gettings**

125. The Outer South Community Centre Sub Group met at Morley Town Hall on Thursday 8<sup>th</sup> February 2024 they had an update from the Morley Town Deal team on the work that is commencing at Morley Town Hall, Facilities Management was in attendance, and they set the date for the next 3 meetings.

### **Morley Town Deal**

126. Work has been completed on the RIBA Stage 2 package, constituting the developed 'concept design', and summarised in a written end stage report produced by the architectural team. Development has progressed during this period and the scheme proposed, whilst representative of current levels of information and development, is in-line with expectations. The design has responded well to the demands of the building, specifically the Grade I listing, and delivers on the objectives required by the Town Deal funding, namely; creation of a café and interval bar, accessibility improvements including a new accessible entrance, environmental and technical upgrades to the Alexandra Hall, and consequential fire safety upgrades. Whilst the level of risk is high this is being mitigated by additional development of the proposals, further survey results and provision of greater clarity on end product requirements. As such it is anticipated to significantly reduce as knowledge of the building increases and further work is completed to refine and focus the design in the next stage.

127. Following a full review of the architectural and technical submission by the project management team approval is being sought from the LCC Town Deal Programme Board, scheduled for the 7<sup>th</sup> March, to accept the 'Gateway 2' package and move into the 'Gateway 3' period. This next development period will include further design development up to and including the submission of listed building consents and planning approval.

128. In the interim, the following core actions have been progressed;

- a) Additional consultation with statutory bodies on the specifics of the RIBA 2 findings and key design concerns going into RIBA 3. This has included, but not exclusive to, access, conservations, fire safety, designing out crime, events etc. Points raised in these consultations will be addressed as the design work progressed.
- b) Completion / scheduling of additional survey data, required to inform the RIBA Stage 3 work package and reduce overall design risk evident in the current proposals. This has included, but not exclusive to; drone survey to the Town Hall roof, surveys to the chandelier winches, package of extensive electrical surveys, design specific structural surveys etc.
- c) Package of additional consultation is being compiled with a view to undertaking in the 'Gateway 3' period, and prior to the culmination of RIBA Stage 3 and submission of the planning applications.
- d) Procurement of supplementary professional services consultancy packages required to input into the RIBA Stage 3 work package, including heritage expertise and interior design.
- e) Proposals are being developed to manage the decant and process, required as consequence of implementation of the proposals. Construction work is targeting a January 2025 start, as such all internal moves will be complete prior to this, and all lettings of the Halls will cease during the works. The latter point has been co-ordinated with LCC Lettings and is reflective of their approach to bookings in the next period.

### **Community Engagement: Social Media and Newsletter**

129. The Outer South Community Committee Newsletter is produced twice a year and the communities' team will circulate the newsletter to their contacts and on social media.

130. **Appendix 2**, provides information on posts and details recent social media activity for the Outer South Community Committee Facebook page.

### **Community Hubs and Libraries Update**

#### **Ardsley & Tingley Library**

#### **Activities/Events (Dec 23 to Feb 24)**

131. Santa Story Time – 13th December – The library had a special visit from Santa on 20th December, where Santa visited the Hub to sing and hand out presents to the local children. The event was well attended with 12 children and 7 adults attending

132. Mrs Claus Story Time – 20th December – Christmas songs and stories for children, 4 adults and 4 children attended
133. Northern Opera Presents: The Book of Eternity – 15th February – 1.30 till 2.30. An interactive musical adventure featuring detectives trying to track down clues within the library to find the rare and mysterious 'Book of Eternity'. Children and families attending look to find the culprit before the end of the show! This unique performance was written by acclaimed children's author Claire Povey and produced by the Northern Opera Group. A pay-what-you-decide family-friendly event suitable for children aged 8 to 12. All children were accompanied by an adult.

### **Upcoming Activities**

134. East Ardsley Primary School will be following up on their Library Skills sessions by doing their own regular facilitated trips to the library throughout the end of February and also March on Wednesday afternoons.

### **Regular activities**

135. Lego Club Builds - Starting Monday 22nd January 3.30-4.30pm then continuing monthly on the fourth Monday of the month. Free Library led event for the under 5's that is term time only.
136. Coffee afternoon - Every Monday – 2pm to 4pm – free warm drink and biscuits for all ages – to have a chat and engage in company
137. Story & Rhyme Time sessions still taking place every Wednesday 10.30am to 11.30am
138. Digital drop in sessions – 8th & 22nd January 11am till 12pm, the sessions are being promoted and trialled to see if there is an interest from the community in this support. The aim of the sessions is to help people use their tablets, smartphones or computers to try something new, say hello and get tech savvy. Librarians help people learn how their device can help them improve their health, access library services to read eBooks and magazines online and even save money. This a free drop in event with no booking required.

### **Gildersome Library**

#### **Activities/Events**

139. Remaking Midwinter Event – 3rd January - 2.15pm to 4.15pm - Library led upcycling, free event for all children to use their cardboard and wrapping paper left over from Christmas for crafting activity

## **Morley Community Hub & Library**

### **Activities/Events (Dec 23 to Feb 24)**

140. Santa Story Time – 12th December – The hub and Library had a special visit from Santa, where Santa visited the Hub to sing and hand out presents to the local children. The event was well attended with 26 children and 20 adults attending.
141. Making your flesh crawl! Reading and writing ghost stories event – 17th January at 6.30. Library led event in conjunction with the British Library and 'Knowledge led events', using the Victorian ghost story as a basis, this session in our fantasy season introduced some of the key facets of the ghost story genre with the aim of helping those attending to begin their own creepy tales!
142. Readers of the Lost Book – Half term event, 12th February, 11am till 12.30pm for 7 to 11 year olds. The Lost Book - Its legend is like no other, which had gone missing there is a large gap in the shelves that needed filling. Was up to the kids attending to create a new book made up of comic-book creations, poetry, mythical Lego beasts, and much, much more. Free Lost Book activity pack provided.

### **Upcoming Activities**

143. School visits – Bruntcliffe School, Years 8 and 9 - Monday 11th March, 1pm-2.45pm for an introductory library session.
144. Plant & Seed Swap – Edible Morley – Saturday 16th March – times TBC

### **Regular activities ongoing**

145. Lego Club: Build a love of books events – Free Library led event for the over 5's. Runs every third Saturday of the month 11am-12pm with the exception of school holidays
146. Story & Rhyme Time sessions still taking place every Tuesday 10.30am to 11.30am
147. Money Buddies drop in - every Thursday morning 9am till 12pm. Money Buddies provide free and impartial advice to help customers save money on their bills, maximise their income, develop budgets, complete financial statements for creditors, negotiate with people they owe money to, help switch utility suppliers and apply for grants.
148. Morley Book Club – Every third Thursday of the month from 2pm.
149. Chatty Café – Every Tuesday 12.30pm to 1.30pm. Members of the public can pop in, meet other customers and sit for a drink at our chat and natter table
150. Councillor Surgery – First Saturday of the month 10.30am to 12pm.

151. New Anti-Social Behaviour Drop in 1pm – 3pm every 3rd Thursday of the month.  
Drop in that allows members of the local community

### **Rothwell Community Hub & Library**

152. The Hub & Library has undergone a mini refurb recently with new shelving in the main library area as well as the Douglas Barlow Room. The new shelving (and also a lick of paint!), has really given the Hub & Library a clean new look which utilises the space much better, as you can see in the attached pictures. Staff have been receiving some very positive feedback from customers with regards to the mini refurb. Here is a selection of some of these comments below:

- I really like what you have done to the Library, I am glad it isn't closing.
- It looks a lot bigger and a more welcoming space.
- We really like that the children's area, it is bigger.
- A nice place to sit and study.
- All people who attended story time commented on better use of space.

### **Activities/Events (Dec 23 to Feb 24)**

153. Lego Builds Event – 12th December, 3.30pm till 4.30pm. Library led event, children were supported to construct yuletide books or create dainty decorations that can be clipped to a Christmas tree using a limited number of bricks. Sleigh ride library Lego building for kids under 5.
154. Northern Dreaming Storytelling event – 19th December, 2pm till 3pm. Magical storytelling session of the first part of the Leeds 2023 Northern Dreaming book, aimed at children ages 0 - 7 years old and their families. The Storyteller brought 5 short stories and poems to life in a performance designed to captivate the youngest of audiences.
155. Santa Story Time – 20th December - the library had a special visit from Santa on 20th December, where Santa visited the Hub to sing and hand out presents to the local children. The event was well attended with 26 children and 22 adults attending.
156. Remaking Mid-Winter - 4th January - 11am till 1pm – Library led upcycling, free event for all children to use their cardboard and wrapping paper left over from Christmas for crafting activity.
157. Readers of the Lost Book – Half term event, 13th February, 11am till 12.30pm for 7 to 11 year olds. The Lost Book - Its legend is like no other, which had gone missing there is a large gap in the shelves that needed filling. Was up to the kids attending to create a new book made up of comic-book creations, poetry, mythical Lego beasts, and much, much more. Free Lost Book activity pack provided.

### **Upcoming Events**

158. Leeds Fostering Services Pop up – 21st February 10am till 4pm



159. Anti-Social Behaviour Drop in – 21st February, 11am till 1pm. Drop in that allows members of the local community to speak to an Anti-Social Behaviour Case Officer about any issues or concerns in their neighbourhood

### **Regular Activities ongoing**

160. Lego Club – has been set up and run through our Community Librarian. This runs the second Tuesday of each month 3.30pm to 4.30pm, which is a free family event for children aged 5+

161. Story & Rhyme Time sessions continue and are still taking place every Wednesday 10.30am to 11.30am

162. Spanish Classes – Every Wednesday evening 7pm till 8pm

163. Leeds South & East Foodbank service from Rothwell Fire station offering food parcels to individuals and families in need and officers are now able to refer into this service from the Community Hub and Library.

164. South Leeds Archaeological Group – Once a month, Thursday evening 7pm till 10pm

165. Code Club – From the New Year now running fortnightly from Tuesday 9th January- Tuesday 19th March, 3.30pm – 4.30pm. Library led event where children will discover our easy-to-follow projects which will help them learn a variety of coding languages by making games, robots, animations and websites in a supportive environment. Code Club is a global network for families and are suitable for ages 9-13, to be accompanied by an adult.

166. Digital drop in sessions – From the New Year there will be 2 sessions every month, the first and the third Wednesday of the month starting on Wednesday 17th January 1-2pm. The aim of the sessions is to help people use their tablets, smartphones or computers to try something new, say hello and get tech savvy. Librarians help people learn how their device can help them improve their health, access library services to read eBooks and magazines online and even save money. This a free drop in event with no booking required.

167. \* To note, an opening hours review is currently taking place across all Community Hubs & Libraries. The public consultation on this has taken place from December 2023 and closed on the 12th February 2024.

## **Housing Leeds Community Committee Update February 2024**

### **Morley Housing Report - Estate Management**

#### **Walkabouts**

168. Walkabouts are well underway across the area which officers are now doing twice a year instead of four. This is only the formal walkabout though; staff are on the estates

every week dealing with issues as and when they arise. If anyone would like an accompanied ad-hoc walkabout with their Housing Officer, then feel free to get in touch with the relevant office or manager. Current walkabouts for Morley are due in Jan February time

### **Community Payback**

169. Community Payback and Skill Mill are now both available for offices to utilise and the team have been doing exactly that. Projects include ginnel clearances on Middleton Grove & Middleton Close as well as work on Birch court clearing footpath encroachment. Recently dealt with a site on Margetson Road where large overgrowth of vegetation. Referrals have been put in for work on the Asquiths and Nepshaws to carry out a vegetation clearance on the old garage site as well as some general encroachment and litter picking.

### **Income Collection**

170. Positive reduction in arrears in Morley which has resulted in us being 7th in the city this week for rent collection. Focus remains on supporting our tenants through the cost-of-living crisis. British gas recently allocated a pot of £200k to housing to distribute to tenants in financial hardship, Morley have managed to fully allocate their vouchers within the first 10 days since the project went live. Since this British gas have awarded a furth pot of cash which is being used to support those in priority need that meet the criteria

171. Housing staff continue to support our residents through the cost-of-living information session. The team utilise vital knowledge to support residents during this difficult time, as well as signposting to different partner agencies such as Green Doctor and Step Change to support with energy bills and general budgeting/debt advice respectively.

### **Lettings & Void Performance**

172. Void properties are coming back at a much quicker rate due to additional contractor resources which is showing an improvement in the number of void properties in repair. Biggest challenge is the number of adapted properties been returned which then means an occupational therapist needs to attend the viewing which is causing some delays.

173. Morley currently have 3 ready to let properties which they have already worked on and are booked and in some cases signed up. Morley Housing team have revised their staffing structures to deal with the pace of returned properties and have trained up some of our existing staff on the allocations process. Work is underway to extend this training further with the Housing manager also trained to assist in allocations as well as the full complement of housing assistants to be skilled up on lettings duties. The teams primary focus now is pre-allocations and the office has seen a consistent figure of below 10 ready to lets per week across the office.

## Summary of Annual Tenancy Contacts

174. Morley have visited nearly 75% of their targeted Annual Visits for this year. The team have been focusing on their tenants who are deemed priority cases, those who officers know have had previous support needs or have issues previously picked up within their tenancies. Priority cases are those that have shown signs of struggling to maintain their tenancies in the past, whether that be through property condition, financially or ability to keep on top of general household maintenance.
175. Feedback on progress made on visits will continue throughout the year to the committee.

## ASB

176. Focus on directing customers to Triage Team for ASB who will risk assess every complaint, set out expectations in terms of reporting and ensure that the cases are passed to the correct team (Housing, LASBT or no further action). Also have police officers working within the team to share information.
177. Morley North & South have a total of 14 cases; an increase of 4 since the last report however a number of them are due to be closed. All cases are managed by the Housing Officers and reviewed monthly by the Team Leader. The main complaints across all wards are around noise nuisance and neighbour disputes.
178. 6 weekly partnership working meetings booking in with the Leeds Anti-Social Behaviour Team to share information and discuss ongoing cases between the teams. Also, regular Housing Attendance at Community Safety Meeting and Lauren Steward (Housing manager) is on the panel for the citywide Hate Crime MARAC and Housings community safety group.
179. Recently an ASB surgery has been set up to offer advice and assistance to residents at the Morley Hub on the third Thursday of every month between 1pm and 3pm. This is advertised on social media.

## AOB

180. The Tenancy management team leader vacancy has been filled by Rachel Thomas who has not been in post since the start of the new year. Additionally, Aneesah Comrie Housing Officer has left the team to pursue a career elsewhere in the council, so the team is carrying a vacancy until recruitment for housing officers is undertaken. The team are really pulling together in a difficult time, and their commitment to supporting our residents through this cost-of-living crisis is steadfast and consistent. The strong reduction of voids in the area is also having an impact on both our income collection and waiting list for properties.

## **Rothwell Housing Report - Performance**

### **Voids Levels (empty properties)**

181. Demand for properties remains high across my management area, especially for houses. The Lettings Team have worked hard to reduce the number of ready to let properties and currently have 3 in the area which are booked in to sign up.

### **Income Collection**

182. The rent collection figures at week 44 are:  
Rothwell – 95.93%

183. Comparing figures to the same week last financial year, collection has reduced by 0.03%.

184. Housing are working closely with their residents to maximise their income, particularly through the cost-of-living crisis, by referring cases through to Benefit Advisors, assisting with Discretionary Housing Payments in acute cases and involving third party support agencies.

185. The team continue to make referrals to Leeds Credit Union for tenants who would benefit from budgeting accounts and who are experiencing the effects of the cost-of-living crisis. The Income Housing Officer is working with the more complex cases, linking in with support agencies, to ensure tenants receive advice on how they can maximise their incomes.

186. British Gas Energy Trust have offered LCC £200,000 of free energy vouchers, which is double the amount initially offered last year, the team will use the vouchers to support the most vulnerable LCC residents to spend on their gas or electricity and help keep their homes warm through the winter months. The vouchers have been shared proportionately amongst the local housing teams based on the number of properties they manage; the team have been allocated £7,889.00 for this area.

187. Housing have also secured government funding via the Housing Support Fund to assist tenants in financial hardship and the Rothwell office has been awarded £11,286.00

### **ASB**

188. Focus on directing customers to Triage Team for ASB who will risk assess every complaint, set out expectations in terms of reporting and ensure that the cases are passed to the correct team (Housing, LASBT or no further action). The team have strong links with local police officers to share information.

189. There are 8 open ASB cases across Rothwell area office which are managed locally by the Housing Officers and reviewed monthly by the Team Leader.

190. 6 weekly partnership working meetings take place with the Leeds Anti-Social Behaviour Team to share information and discuss ongoing cases between the teams.

### **Annual Tenancy Check-in (ATCI)**

191. The team are currently carrying out Annual Tenancy Check-in's for customers who are deemed as a priority, such as customers with support needs or previous tenancy issues. Housing officers are also visiting residents who have not had an annual home visit for the last 3 years.

192. The Rothwell Team have visited 59% of our tenants since April.

### **Environmental Actions Team**

193. Quarter 3 Estate Walkabouts have been carried out and the main issues identified during the walkabouts is fly tipping. Housing Officers are ensuring they are reporting any fly tipping on the estate whilst carrying out their day-to-day duties. Teams have access to the Skill Mill scheme, where referrals can be made for ad-hoc estate improvement work. If any tenants or members do want to have a walkabout in their area just contact their Housing Officer who would be happy to arrange.

### **Outer South Housing Advisory Panel (OSHAP)**

#### **Tenant Engagement Report for Community Committee**

#### **Tenants, Residents and Community Groups:**

194. The TEO keeps in contact with groups via phone calls, email, Facebook and text messages. Funding updates are provided along with reminders of how groups can access HAP / other funding in line with our Communities on Top service offer. A new Tenant Engagement Framework is being planned by the Tenant Engagement Team following the end of HAPs citywide and changes within the TE team. A new Tenant Engagement Officer (TEO) will be in place following the retirement of the existing TEO at the end of April 2024.

#### **Outer South HAP:**

195. At the 28th November 2023 OS HAP meeting the budget at the start of the meeting was £14,682.24 (as two previously funded bids had small increases to their costs totalling £214.00. Also, the panel awarded the full £575.94 requested for the OS\_23\_2324: Thorpe Community Centre kitchen items bid – agreed by a delegated decision.

196. The bids discussed at the November meeting were:

- OS\_24\_2324: Kingsway fences and handrail (Morley north) for ££4,909.00 in total with £480.00 CIL funding agreed and £1,520.00 other funding sought. The panel

agreed by a majority decision to fund £2,909.00 towards the project; subject to the other £1,520.00 being awarded from other sources. A decision regarding the balance of £1,520.00 needed for the project will be decided by Morley north Cllrs early in the new financial year 2024/25.

- OS\_26\_2324: OS Retirement Life Christmas Activities (all OS wards except Morley south) for £239.10 with no other funding in place. This bid was funded for the full £239.10 requested.

197. At the 30th January 2024 OS HAP meeting there was £12,534.14 in the budget

198. The bids discussed were:

- OS\_27\_2324: Morley Digital bid (all wards) for £2,090.00 with £2,000.00 from the Wellbeing Fund requested. This bid was funded in full by a majority vote pending confirmation of the Wellbeing Funds being agreed.
- OS\_28\_2324: OS MEA Garden Maintenance Scheme 2024/2025 (all wards) for £7,776.00 with £35,724.00 Wellbeing Fund sought. This bid was funded in full by a majority vote pending confirmation of the Wellbeing Funds being agreed.

199. There remains £2,668.14 (9.26%) in the OS HAP budget with several bids pending.

200. The final OS HAP meeting is on Tuesday 28th March 2024 via Teams.

## **Corporate Considerations**

### **Consultation and Engagement**

201. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

202. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

203. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents.

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan

4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

204. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

205. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

206. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

207. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

208. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

209. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.







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**The vision for Youth Work in Leeds – ‘Making Connections’ Report**

Area	<b>Outer South</b>
Core Offer Team Leader	Glen O’Malley
Date of Report	January 2024

**Leeds Youth Work Vision:**

 Youth work will be valued and understood.	 Participation and Empowerment.	 Collaboration.
 Inclusiveness, equality, and diversity	 Respect and positivity	 Quality, safety, and well-being

**How has Youth Work been delivered in line with Leeds Vision for Youth Work (500 Words)**

**Participation & Empowerment:**

Youth Matter group members across the SSE area have been busy participating in consultation for the October, December & February holiday programmes. The group members consulted their groups and contributed to the October Holiday programme. In November the groups were consulted for Christmas activities and decided on visits to the Leeds Playhouse to see Oliver, Leeds City Varieties to see Rock N Roll Panto & Stockheld Park for Ice Skating. Group members have also been working with Youth Workers to plan the February 2024 holiday programme.

Fire Fighting Sessions – Young people from across the Outer South area engaged in firefighting awareness sessions during the October Half term period, young people from Tingley area engaged in the full day sessions. The young people were engaged in physical & team challenges and focussed on the role of the fire Service. The sessions also focussed on Fire Safety, Fire Work awareness and the role of the fire service in the local community. In total 30 young people from across the three areas engaged in the three different days.



Consultation - Young people across the SSE Core provision have been engaging with Youth Workers to complete the Youth Activities Funding and the Leeds Children’s Poverty Consultations. The YAF consultation enabled the young people to identify how local funds would be spent on young people and the second enabled young people to highlight the main issues for a young person impacted by Child Poverty.

**Inclusiveness, equality & diversity:**

LGBTQ - Pick ‘N’ Mix group continues to support young people who identify as LGBTQ, the closed session enables the group members to share experiences, focus on hate crime, develop sexual health knowledge, how to use their pronouns and enhancing their communication / coping techniques for when challenged by their peers.

Young Carers – Following the July to September report the SSE team acknowledged the number of young carers registered on the report did not appear to reflect the level of participation in sessions, the Core Youth Work team focussed on how this could be improved and requested young people who identify as a young carer to be reregistered. As a result, the SSE core Youth Work team has seen an increase in young carers included on the report. Awareness sessions have also been provided to the Core Youth Workers to ensure they are aware of their responsibilities to Young Carers.

Windmill Residential (Dec 23) – A group of thirty-five young people were engaged in a three-day residential to Carlton Lodge in December, the group from the Outer South area were able to experience a range of outdoor & educational activities that contributed to team building & life / social skills. Funding was secured via the Outer South Housing Advisory Panel and Windmill Transport. The young people experienced new activities, developed new friendships and enhanced their life skills.



#### **Quality, Safety & Well-Being:**

C Card – Sexual Health Awareness – Youth Workers continue to offer the C Card Scheme across the Core Youth Work provisions targeting young people aged 13+, working with Leeds Sexual Health Service the local provisions offer young people the option to access sexual health resources including contraceptives, relationship advice, age of consent guidance, pregnancy & STI's testing. This service enables Youth Workers to develop trust & tolerance with young people enabling them to build their life skills.

Personal Safety - Youth workers have engaged young people in sessions around staying safe this has included discussion around electric scooters and bikes. The importance of lights and wearing something bright, youth workers had provided some snap bands to encourage young people to be seen. Another important discussion has been around not wearing headphones, having phones and electric gadgets out of view and being aware of the surroundings.

Cooking Skills - Young people have engaged in cooking programmes and worked with youth workers on programme planning, eating healthy on a budget where young people have learnt basic cooking skills & health & safety in the kitchen. The sessions enabled young people to recognise the health benefits compared to purchasing take aways.

#### **Collaboration:**

Volunteers & Students – Several volunteer and students have supported the delivery of Youth Work sessions across the SSE area, Students from Leeds Beckett University & Leeds Health Watch engaged with young people around developing awareness of poetry & mental health issues. The local volunteers increased during the October to December period with three new volunteers supporting sessions. One of the regular volunteers also delivered an epilepsy awareness session.

Health Watch - Worked with young people to focus on the impact of mental health and what they liked about living in Leeds including the cost-of-living crisis, personal safety, transport etc. Three groups of ten young people engaged with the workers and feedback that they had really enjoyed the session and felt listened too.

#### **Respect and positivity:**

White Ribbon Campaign - All groups were provided with information and encouraged young people to support the White Ribbon Campaign, talking to young people about this very important campaign. Having these conversations with young people will provide an understanding of the issues this campaign supports. Youth Workers provided different campaign aspects to discuss such as women and girls feeling safe

in their local areas while out running. It was established that young women and girls don't feel safe in parks alone while boys and young men do mostly feel safe in these areas.

**Employment Support** - A young person from Holbeck area approached Core Youth Workers to ask for support with their Curriculum Vitae and how they access college courses, the young person had been experiencing some mental health issues whilst at school and as such didn't always attend. Youth workers supported this young person to attend a meeting with the pathways service. (Had previously not attended appointments with Pathways) the Youth Worker followed up with discussion around next steps and encouraged attendance at follow up meetings.

**Youth work will be valued and understood:**

**Youth Work Conference** - Youth Workers from across the SSE Core Team participated in a celebration of Youth Work event in November 23, the celebration at Leeds Metropolitan University enabled Youth Workers to develop awareness of other services available for young people and to celebrate the good work being delivered across Leeds. The SSE team also consisted of five volunteers at the celebration event.



**Issue Based Work** – Youth Workers from across the SSE team have been engaging young people in a range of issue-based work during the last quarter, vaping, hate crime, road safety, epilepsy awareness, alcohol awareness, national recycling week & World Mental Health Day. The group members explored the issues in an informal learning environment with aspects of fun included where possible.

**What has gone well and why? Contributing Factors (500 Words)**

The examples above of Core Youth Work Activities along with the details in this section are testament to the good work of the Youth Service SSE Core Youth Work Team undertakes with young people across the South, Southeast area.



**Championing the voice of young people** – The Outer South Youth Matters group have been extremely active working with local councillors to focus on Youth Summits, explore local priorities and working with Youth Service management to recruit Advanced Youth Work Practitioners. These groups have enabled the group members to be active members in their local areas.







**What has not gone well and why? Contributing factors? (500 Words)**

Mobile Provisions – The age and level of maintenance on the 2008 vehicles is causing a number of sessions to be cancelled, regular maintenance and repairs means vehicles are spending a lot of time off the road, this frustrates both staff and young people who are keen for sessions to be delivered.

Dark Nights & Weather Conditions - The recent weather and dark nights have been impacting on the Kicks sessions across the SSE area, Youth Workers are arriving at sessions with full kits including lights to then have the football sessions cancelled. The sessions that have a mobile provision available have been able to go ahead as a regular session. The lack of inside space is becoming more of an issue with the outdoor sessions struggling.

Behaviour of young people - Youth workers have been responding to reports of Youth ASB in Rothwell, Tingley & Morley this had consisted of young people hiding and setting fire to parks. Youth Workers have witnessed this behaviour first hand and had challenged young people. Some young people haven't responded positively to the challenge. Youth workers will continue to challenge this type of behaviour with young people.

Gang Culture – Youth workers are coming across more difficult situations while dealing with local gang culture and at times have been challenging for staff, Youth Workers are working with local partners to explore options and responses to address evolving situations.

**Compliments and Feedback (500 Words)**

**1 – October School Holiday Feedback:**

"My kids loved the scare houses thanks for taking them – I was too scared to!" – parent of siblings accessing YAF October half term trip to HallowTween scare event at York Maze.

**2 - Cooking Sessions:**

Parents have given positive verbal feedback to youth workers about the love food project, some of the feedback from one of the parents:- YP really looks forward to attending the project. He has enjoyed learning how to make new things. He's a very fussy eater but because he's spent time cooking for everyone, he has also tried the meals. As a family we all look forward to seeing what meal he brings home for everyone. Everyone has enjoyed eating the different meals and trying foods that we would not normally cook. He was really upset he couldn't come this week as he was poorly. Thank you for dropping the pizzas off even though he couldn't come this week.

"We made cookies by ourselves!"

**3 – Core Youth Work Sessions:**

I was really worried about x attending the youth group, but she loves it and the new friends she has made has helped her so much at school: amazing thank you - Parent.

"I like being able to have good talks with the youth workers when there are less people here" – Young Person.

"Loved the air hockey tournament and I won a prize" – Young Person.

"The tattoos are really good"– Young Person.

#### **4 - Rothwell Residential (Dec 23) – Via Facebook**

Sarah Crow  
thank you so much for this weekend Riley has loved it  
2 w Like Reply Hide

Julie Taylor  
Tyler has had a great weekend, thank you to all staff for taking them. Xx  
2 w Like Reply Hide

Leisa Pattison  
Thank you for this weekend - Ronnie had a great time - there so lucky to have the use of this facility - keep up the hard work guys!!! Xxx  
2 w Like Reply Hide

Kryssie Castle  
Alfie had the best time! Thank you 😊 xx  
2 w Like Reply Hide

Leonie Clarkson  
Looks like you all had a great time x  
2 w Like Reply Hide

Rachael Roberts  
Thank you so much to the staff for their hard work this weekend. Josies just about thawed out!  
2 w Like Reply Hide

#### **Have the plans and priorities for the last quarter been achieved? What are your plans and priorities for the next quarter? (500 Words)**

- **Last Quarter Priorities:**
- To continue supporting young people impacted by the cost-of-living crisis, offering free food at Youth Work sessions, linking into local sessions at reduced rates and by offering discounts during school holiday programmes. Sessions will also focus on healthy eating and alternatives to take-aways. – **Achieved – See Cooking Skills Sessions Above.**
- Core Youth Work team currently developing a diversionary programme during the October School Holiday period, working with local Youth Matters groups an enhanced programme will be delivered. **Achieved – See Youth Matters Above.**

- Halloween & Bonfire Period, Core Youth Work team have several additional work elements planned. Sessions with West Yorkshire Fire Service planned to develop knowledge of Fire Fighting and the dangers around fires & fireworks. During the Bonfire weekend the Core Youth Work team is looking to offer some late-night youth work sessions, detached sessions, diversionary activities with the aim of diverting young people's interests into positive activities. **Achieved – See Fire Fighting Above.**
- Core Youth Work team has organised several Halloween events to focus the attention of young people into positive activities, the House of Madness events are a local scare fest targeting young people to participate in a safe scary event. **Achieved – See House of Madness Above.**
- To maintain engagement levels in outdoor sessions during the dark nights, working in partnership with Leeds United foundation the outdoor sessions require more focus to ensure the provisions can continue. Outdoor sessions with minimal or no lighting require Core Youth Workers to arrange portable lights and have cover available for poor weather conditions. **Achieved.**
- To continue supporting young people with mental & sexual health concerns and to ensure sufficient support is available up to and during the Christmas period. **Achieved – Support offered on a one to one basis and via social media information.**

**What are your plans and priorities for the next quarter?**

- To develop a diversionary holiday programme that is accessible to vulnerable young people during the February 2024 Half Term period.
- To provide young people with to access to regular educational & recreational activities through Youth Work sessions to ensure their leisure time is used positively.
- To focus on the development of more senior members & volunteers in the South, Southeast area.

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**Outer South Community Committee**

**FACEBOOK** highlights

**1<sup>st</sup> December 2023 – 29<sup>th</sup> February 2024**

**Outer South Community Committee**

Since 1<sup>st</sup> December 2023 the Outer South Community Committee Facebook page has gained: **17 new followers** (and currently has) **1,538 followers** and has a **page reached** of **8,090** over the above period.

**Facebook Page reach** - The number of people who saw any content from or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to.
- 'engagement' is the number of reactions, comments or shares.

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the **1<sup>st</sup> December 2023** the posting regarding:

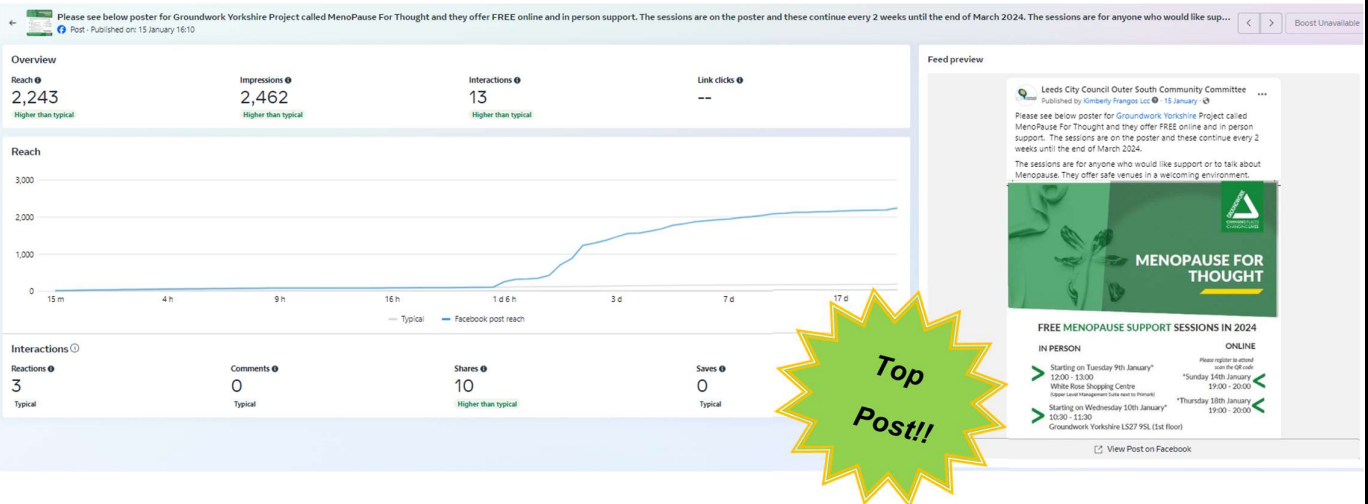
**Menopause Support Sessions 2024**

- has reached a total of **2,243 people**.

The following below are screenshots of the most popular three posts since the 1<sup>st</sup> December 2023. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

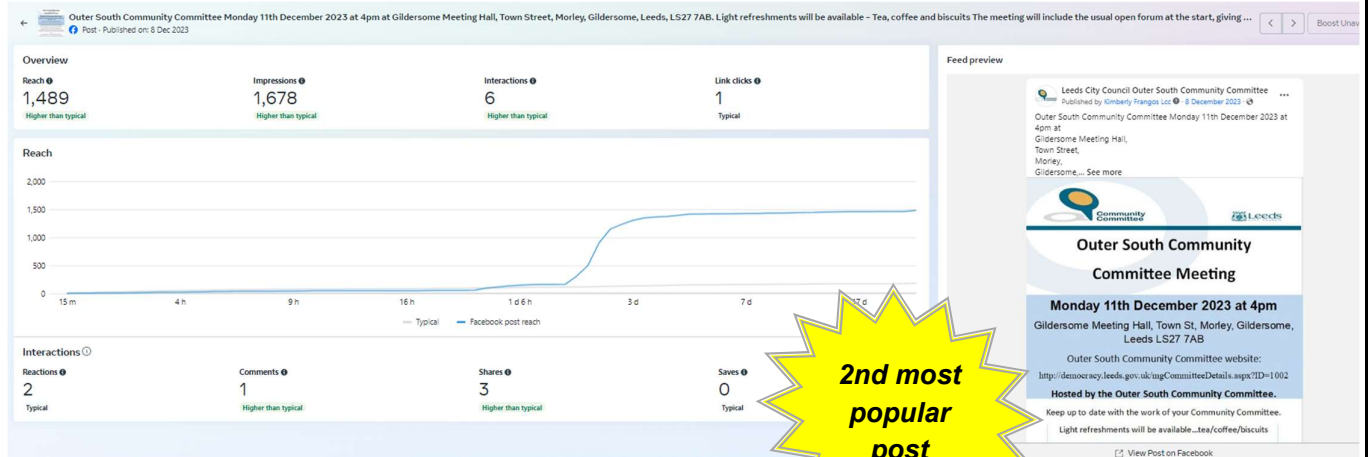
## 1st Place – Menopause Support Sessions in 2024

**2,243** people had this post delivered to them and it had **2,462** Post Impressions & **13** Interactions.



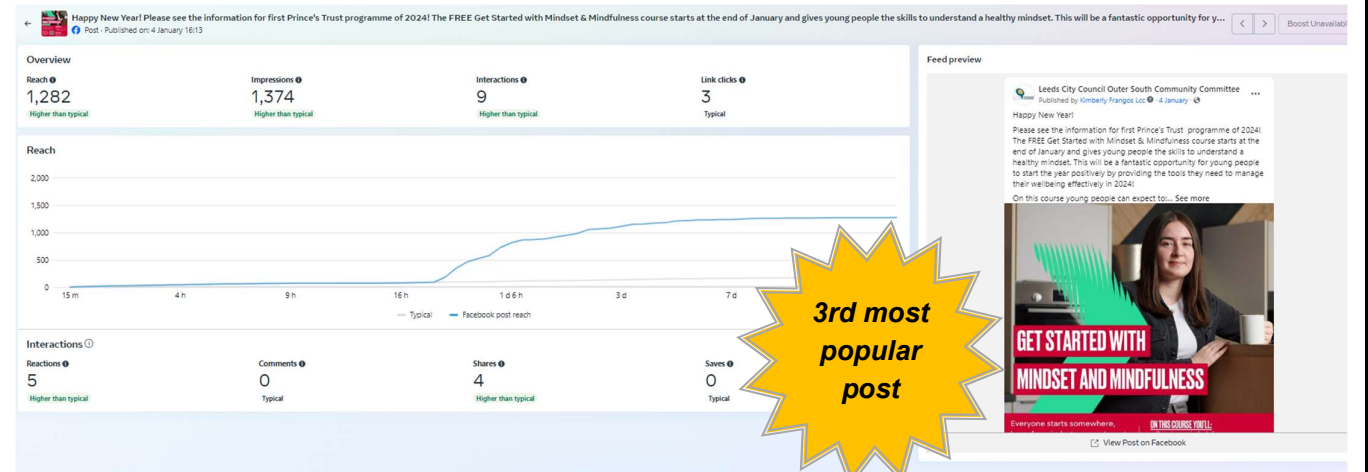
## 2nd Place – Outer South Community Committee 11th December 2023 Leeds

**1,489** people had this post delivered, with **1,678** Post Impressions & **6** Interactions



## 3rd Place – The first Prince's Trust Programme of 2024

**1,282** people had this post delivered, with **1,374** Post Impressions.





**Report of: The City Solicitor**

**Report to: Outer South Community Committee  
Ardsley & Robin Hood, Morley North, Morley South and Rothwell**

**Report author: Andy Booth, Governance Officer**

**0113 347 88665**

**Date: 11 March 2024**

**For decision**

## **Dates, Times and Venues of Community Committee Meetings 2024/2025**

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### **Purpose of report**

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2024/2025 municipal year.

### **Main issues**

#### **Meeting Schedule**

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2024/25, in line with previous practice.
5. The proposed meeting schedule for 2024/25 is as follows:

- Monday, 1 July 2024 at 4.00 p.m.
- Monday, 30 September 2024 at 4.00 p.m.
- Monday, 2 December 2024 at 4.00 p.m.
- Monday, 3 March 2025 at 4.00 p.m.

## **Meeting Days, Times and Venues**

6. Currently, the Committee meets on a Monday at 4.00 p.m. - and the proposed dates (above) reflect this pattern.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

## **Options**

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2024/25.

## **Recommendations**

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2024/25 municipal year (as detailed above).

## **Background information**

- Not applicable

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